

Dundee Integration Joint Board IIA Screening Tool and IIA

Pre-Integrated Impact Assessment Screening.

NB For Dundee City Council Committees the Citrix Firmstep Process must be used.

This word document can be completed and information transferred to Firm Step if required.

Title of Report/Project/Strategy	Dundee ADP Strategic Framework and 2-year delivery plan 2023-25
Lead Officer for Report/Project/Strategy (Name and Job Title)	Vered Hopkins/ PP Lead Officer
Officer Completing the Screening Tool	Melanie Hyatt/ Eibhlin Milne/ Vered Hopkins PP Team Joyce Barclay Strategy & Performance Team
Email address of Officer	Vered.hopkins@dundeecity.gov.uk
List of colleagues contributing information for Screening and IIA	Vered Hopkins/ Melany Hyatt/ Eibhlin Milne/ Joyce Barclay
Screening Completion Date	29 th November 2022
Senior Officer to be Notified on Completion of Screening Process	Kathryn Sharp
Email address of Senior Officer	Kathryn.sharp@dundeecity.gov.uk

Is there a clear indication that an IIA is needed? Mark one box only		
<input checked="" type="checkbox"/>	YES	Proceed to IIA
<input type="checkbox"/>	NO	<i>Continue with Screening Process</i>

Is the purpose of the Committee document any of the following? Mark one box either Yes or No <i>NB When yes to any of the following proceed to IIA document.</i>				
	Yes		No	
A major Strategy/Plan, Policy or Action Plan	<input checked="" type="checkbox"/>	<i>Proceed directly to IIA</i>	<input type="checkbox"/>	<i>Continue with Screening Process</i>
An area or partnership-wide Plan	<input type="checkbox"/>	<i>Proceed directly to IIA</i>	<input type="checkbox"/>	<i>Continue with Screening Process</i>
A Plan, programme or Strategy that sets the framework for future development consents	<input type="checkbox"/>	<i>Proceed directly to IIA</i>	<input type="checkbox"/>	<i>Continue with Screening Process</i>
The setting up of a body such as a Commission or Working Group	<input type="checkbox"/>	<i>Proceed directly to IIA</i>	<input type="checkbox"/>	<i>Continue with Screening Process</i>
An update to a Plan	<input type="checkbox"/>	<i>Proceed directly to IIA</i>	<input type="checkbox"/>	<i>Continue with Screening Process</i>

There a number of reports which do not automatically require an IIA. If your report does not automatically require an IIA you should consider if an IIA is needed by completing the checklist.

These include: An annual report or progress report on an existing plan. A service redesign. A report on a survey, or stating the results of research.

Minutes, e.g. of Sub-Committees. A minor contract that does not impact on the wellbeing of the public. An appointment, e.g. councillors to outside bodies, Senior officers, or independent chairs. Ongoing Revenue expenditure monitoring. Notification of proposed tenders.

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Only complete the checklist on the following page whenever your report does not automatically require an Integrated Impact Assessment.

Summary of Activities undertaken as part of information gathering and assessment of potential impacts including local involvement, research and meeting discussions.			
Officers	People/groups	Activity/Activities	Date
Melanie Hyatt/ Eibhlin Milne	Communities/ Carers/ individuals with lived experience/ colleagues.	Specific consultation on the proposed key priorities, included an on-line questionnaire (for communities and the general public) and focus groups with colleagues/ carers and individuals with lived experience.	August 2022
Vered Hopkins	Frontline staff	Consultation and a development session with front line managers and key staff to progress the development of the delivery plan.	28 th October 2022
Vered Hopkins	ADP membership	Monthly meetings where the development of both the strategic framework and delivery plan were monitored and discussed.	Monthly
Vered Hopkins	Substance use services group	Monthly meetings that are open to a wide group of staff, draft versions of the framework and delivery plan shared and discussed.	Last Thursday each month
Equality, Diversity & Human Rights			
<p>The ADP strategic framework and delivery plan follow the national approach outlined within <i>'Rights, Respect and Recovery Scotland's strategy to improve health by preventing and reducing alcohol and drug use'</i>. Our approach is that everyone in Dundee has the right to health and to live free from the harms of alcohol and drugs. Everyone has the right to be treated with respect and dignity and for their individual recovery journey to be fully supported</p>			
Equality and Fairness Impact Assessment Conclusion			
<i>(complete after considering impacts through completing questions on next pages)</i>			
<p>It is anticipated that the Strategy and Delivery Plan overall will have positive impacts on people affected by substance use, their families and carers whatever their characteristics. The Impact Assessment indicates that some people from some Protected Characteristic Groups will be expected to experience positive impacts as a result of the activity and actions planned or undertaken that specifically addresses circumstances of people with the identified characteristic. People with the characteristics which are identified as "No impact" are still expected to have positive impacts as a result of the planned activity and action but not specifically more than people without the identified Protected Characteristics.</p> <p>No negative impacts have been identified in relation to Equality and Fairness, and Dundee residents as a whole are likely to benefit from the anticipated reduction in drug deaths and from a reduction of the negative consequences of substance use in their families and their neighbourhoods.</p>			

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Indicate Yes or No by marking Y or N in each Box *When assessing impacts throughout this document an explanation is required when a positive, negative or not known impact is selected. There may be positive and negative impacts for the protected group described. For not known this should indicate if further research is needed and if not, why not. When there is No Impact identified, no narrative is required.*

Age	Y/N	Explanation, assessment and any potential mitigations
Positive	Y	Focus on support for young people affected by others' or their own substance use. Focus on a prevention approach including the commitment to the Planet Youth approach within secondary schools.
No Impact		
Negative		
Not Known		
Disability	Y/N	Explanation, assessment and potential mitigations
Positive	Y	Individuals affected by substance use are also impacted by disabilities and can be adversely affected by it. The focus on treatment and recovery will also reduce the impact of disability.
No Impact		
Negative		
Not Known		
Gender Reassignment	Y/N	Explanation, assessment and potential mitigations
Positive		No impact is anticipated on gender reassignment.
No Impact	Y	
Negative		
Not Known		
Marriage & Civil Partnership	Y/N	Explanation, assessment and potential mitigations
Positive		No impact is anticipated.
No Impact	Y	
Negative		
Not Known		
Race & Ethnicity	Y/N	Explanation, assessment and potential mitigations
Positive		The policy is directed at all citizens of Dundee regardless of race or ethnicity and no impact is anticipated.
No Impact	Y	
Negative		
Not Known		
Religion & Belief	Y/N	Explanation, assessment and potential mitigations
Positive		The policy is directed at all citizens of Dundee regardless of religion or belief and no impact is anticipated.
No Impact	Y	
Negative		
Not Known		

Sex	Y/N	Explanation, assessment and potential mitigations
Positive	Y	Direct focus on women who are more disadvantaged by the adverse effects of substance use. This is a joint with the Violence Against Women Partnership.
No Impact		
Negative		
Not Known		
Sexual Orientation	Y/N	Explanation, assessment and potential mitigations
Positive		No impact is anticipated.
No Impact	Y	
Negative		
Not Known		

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Fairness & Poverty Geography – Describe how individuals, families and communities are affected in each area-particular consideration is needed where there are previously identified areas of deprivation.

Mark either Yes or no (Y or N) in each box

Y / N	Area	Fairness Explain Impact / Mitigations / Unknowns
	Strathmartine (Ardler, St. Mary's & Kirkton)	<p><i>(Note: this section of the record asks for a single, collective narrative for each of positive, negative, or not known given as a response in one or more areas)</i></p> <p>The ADP strategic framework and delivery plan are Dundee-wide plans aiming to support all the citizens of Dundee wherever they live. The resources and commitments outlined in the plans are city-wide and available to all.</p> <p>At the same time, the ADP recognises the link between deprivation and the adverse impact of substance use, with evidence showing that those living in the most deprived areas of the city experiencing the greater impact.</p>
Y	Positive	
	No Impact	
	Negative	
	Not Known	
	Lochee (Lochee Beechwood, Charleston & Menzieshill)	
Y	Positive	
	No Impact	
	Negative	
	Not Known	
	Coldside (Hilltown, Fairmuir & Coldside)	
Y	Positive	
	No Impact	
	Negative	
	Not Known	
	Maryfield (Stobswell & City Centre)	
Y	Positive	
	No Impact	
	Negative	
	Not Known	
	North East (Whitfield, Fintry & Mill O'Mains)	
Y	Positive	
	No Impact	
	Negative	
	Not Known	
	East End (Mid Craigie, Linlathen & Douglas)	
Y	Positive	
	No Impact	
	Negative	
	Not Known	
	The Ferry	
Y	Positive	
	No Impact	
	Negative	
	Not Known	
	West End	
Y	Positive	
	No Impact	
	Negative	
	Not Known	

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Household Group- consider the impact on households and families may have the following people included.

Y/N	Looked After Children & Care Leavers	Explanation, assessment and any potential mitigations
Y	Positive	This is a group of people more likely to be impacted by substance use
	No Impact	
	Negative	
	Not Known	
Y/N	Carers	Explanation, assessment and potential mitigations
Y	Positive	Carers (including those with their own lived experience) are significantly impacted by substance use, the ADP strategic framework and delivery plan both aim to support carers directly.
	No Impact	
	Negative	
	Not Known	
Y/N	Lone Parent Families	Explanation, assessment and potential mitigations
Y	Positive	The gendered approach included in this work has a direct impact on lone parents, 90% of which are women. In addition, the Whole Family Approach adopted by the ADP in this work will support families specifically.
	No Impact	
	Negative	
	Not Known	
Y/N	Single Female with Children	Explanation, assessment and any potential mitigations
Y	Positive	Same as above
	No Impact	
	Negative	
	Not Known	
Y/N	Young Children and/or Greater Number of Children	Explanation, assessment and potential mitigations
Y	Positive	The ADP's strategic approach contributes to the PAUSE programme and the Mother & Babies protocol.
	No Impact	
	Negative	
	Not Known	
Y/N	Retirement Pensioner (s)	Explanation, assessment and potential mitigations
Y	Positive	These plans aim to support people of all ages.
	No Impact	
	Negative	
	Not Known	
Y/N	Unskilled Workers and Unemployed	Explanation, assessment and any potential mitigations
Y	Positive	The focus on a recovery approach includes supporting people to gain training and employment opportunities. It also includes offering choices of treatment (as part of MAT standards) that make it easier for people to engage with employment.
	No Impact	
	Negative	
	Not Known	
Y/N	Serious & Enduring Mental Health	Explanation, assessment and potential mitigations
Y	Positive	Both the strategic framework and delivery plan include specific measures / plans focusing on the links between substance use and mental health.
	No Impact	
	Negative	
	Not Known	
Y/N	Homeless	Explanation, assessment and potential mitigations
Y	Positive	These plans support the prevention of homelessness, as well as providing recovery services via homeless services (including support following a NFOD and assertive outreach).
	No Impact	
	Negative	
	Not Known	
Y/N	Households of Single Female with Children	Explanation, assessment and any potential mitigations
Y	Positive	As above.
	No Impact	
	Negative	
	Not Known	
Y/N	Drug and/or Alcohol	Explanation, assessment and any potential mitigations
Y	Positive	The ADP's strategic framework and delivery plan focus directly on the impact and prevention of drug and alcohol use.
	No Impact	
	Negative	
	Not Known	

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Y/N	Offenders and Ex-Offenders	Explanation, assessment and any potential mitigations
Y	Positive	Plans include specific pathways funded through the ADP for those released from prison and back to the community.
	No Impact	
	Negative	
	Not Known	

Socio-Economic Disadvantage- consider if the following circumstances may be impacted		
Y/N	Employment Status	Explanation, assessment and any potential mitigations
Y	Positive	As part of the recovery process there are specific programmes helping people into employment.
	No Impact	
	Negative	
	Not Known	
Y/N	Education & Skills	Explanation, assessment and any potential mitigations
Y	Positive	There is a specific programme supporting individuals with lived experience to develop new skills as part of their recovery.
	No Impact	
	Negative	
	Not Known	
Y/N	Income	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Fuel Poverty	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Caring Responsibilities (including Childcare)	Explanation, assessment and any potential mitigations
Y	Positive	Impact on those caring for individuals affected by substance use, including young carers. It is also anticipated that if parents (and those with family/friends who need support) are supported to recover, this would enhance their ability to care for their families.
	No Impact	
	Negative	
	Not Known	
Y/N	Affordability & Accessibility of Services	Explanation, assessment and any potential mitigations
Y	Positive	Services offered through the work of the ADP are free and measures have been put in place to make the accessible.
	No Impact	
	Negative	
	Not Known	

Inequalities of Outcome- consider if the following may be impacted		
Y/N	Connectivity / Internet Access	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Income / Benefit Advice / Income Maximisation	Explanation, assessment and any potential mitigations
Y	Positive	Advice on benefits, including income maximisation is part of frontline service provision and support.
	No Impact	
	Negative	

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	Not Known	
Y/N	Employment Opportunities	Explanation, assessment and any potential mitigations
Y	Positive	Projects which are part of the work of the ADP (including DVVA , WRWY and Hillcrest) are offering employment opportunities to individuals in recovery.
	No Impact	
	Negative	
	Not Known	

Y/N	Education	Explanation, assessment and any potential mitigations
Y	Positive	Reducing educational disadvantages through Plane Youth and Whole Family Approach.
	No Impact	
	Negative	
	Not Known	
Y/N	Health	Explanation, assessment and any potential mitigations
Y	Positive	Both the individuals recovering from their own substance use and their families are anticipated to see general health benefits.
	No Impact	
	Negative	
	Not Known	
Y/N	Life Expectancy	Explanation, assessment and any potential mitigations
Y	Positive	Reducing drug deaths is a key priority of this work.
	No Impact	
	Negative	
	Not Known	
Y/N	Mental Health	Explanation, assessment and any potential mitigations
Y	Positive	There are dedicated projects as part of this work to support individuals affected by mental health.
	No Impact	
	Negative	
	Not Known	
Y/N	Overweight / Obesity	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Child Health	Explanation, assessment and any potential mitigations
Y	Positive	This work includes a focus on supporting families/ children affected by parental substance use.
	No Impact	
	Negative	
	Not Known	
Y/N	Neighbourhood Satisfaction	Explanation, assessment and any potential mitigations
Y	Positive	This work includes a focus on harm-reduction, including ensuring community safety with less needles and other equipment within neighbourhoods.
	No Impact	
	Negative	
	Not Known	
Y/N	Transport	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	

Environment- Climate Change		
Y/N	Mitigating Greenhouse Gases	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	

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	Not Known	
Y/N	Adapting to the Effects of Climate Change	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	

Resource Use		
Y/N	Energy Efficiency and Consumption	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Prevention, Reduction, Re-use, Recovery, or Recycling of Waste	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Sustainable Procurement	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	

Transport		
Y/N	Accessible Transport Provision	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Sustainable Modes of Transport	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	

Natural Environment		
Y/N	Air, Land and Water Quality	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Biodiversity	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Open and Green Spaces	Explanation, assessment and any potential mitigations
	Positive	

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Y	No Impact	No impact anticipated.
	Negative	
	Not Known	

Built Environment		
Y/N	Built Heritage	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	
Y/N	Housing	Explanation, assessment and any potential mitigations
	Positive	No impact anticipated.
Y	No Impact	
	Negative	
	Not Known	

There is a requirement to assess plans that are likely to have significant environmental effects. SEA provides economic, social and environmental benefits to current and future generations. Use the [SEA flowchart](#) to determine whether your proposal requires SEA.

Strategic Environmental Assessment- SELECT One of the following statements		
X	No further action is required as it does not qualify as a Plan, Programme or Strategy as defined by the Environmental Assessment (Scotland) Act 2005	<i>(No further response needed)</i>
	It has been determined that the proposal will have no or minimal environmental effects. The reason(s) for this determination are set out in the following SEA pre-screening determination section	
	Screening has determined that the proposal is unlikely to have any significant environmental effects. The reason(s) for this determination are set out in the Screening Report, a copy of which will be available to view at www.dundee.gov.uk/cplanning/sea	
	Screening has determined that the proposal is likely to have significant environmental effects and as a consequence an environmental assessment is necessary. A Scoping Report, which will determine the scope of the environmental assessment is being prepared for submission to the statutory Consultation Authorities for consideration	
	Screening determined that the proposal was likely to have significant environmental effects and as a consequence an environmental assessment was necessary. An Environmental Report has been prepared for submission to the statutory Consultation Authorities together with a draft Plan, Programme or Strategy for consideration. A copy of the Environmental Report will be available to view at www.dundee.gov.uk/cplanning/sea	



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A copy of this document (or when no IIA is needed, the screening tool) must accompany relevant draft IJB Reports at IJB Pre-Agenda stage and at IJB. It should accompany IJB papers and should be published with relevant IJB Report.

Following IJB agreement of report contact Joyce.barclay@dundeecity.gov.uk to post IIA on DHSCP website.

NB Corporate Risk- is addressed in IJB reports

Administrative Use	<i>Provide a link to relevant IJB Agenda for IJB Report including Agenda record page numbers where report is found.</i>
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