

Dundee Integration Joint Board IIA Screening Tool and IIA

Pre-Integrated Impact Assessment Screening.

NB For Dundee City Council Committees the Citrix Firmstep Process must be used.

This word document can be completed and information transferred to Firm Step if required.

Title of Report/Project/Strategy	DHSCP Property Strategy
Lead Officer for Report/Project/Strategy	Jenny Hill: Head of Health and Community Care
Officer Completing the Screening Tool	Jenny Hill
Email address of Officer	Jenny.hill@dundeecity.gov.uk
List of colleagues contributing information for Screening and IIA	Property Strategy Short Life Working Group
Screening Completion Date	22/11/22
Senior Officer to be Notified on Completion of Screening Process	Vicky Irons
Email address of Senior Officer	Vicky.irons@dundeecity.gov.uk

Is there a clear indication that an IIA is needed?			
No/Not Sure	Continue Screening Process <i>complete table below</i>	X	Yes Proceed to IIA- <i>section directly below not necessary- remove table</i>

Is the purpose of the Committee document any of the following?			
<i>NB When yes to any of the following proceed to IIA document.</i>			
	No		Yes
A major Strategy/Plan, Policy or Action Plan		<i>Continue with Screening Process</i>	<i>Proceed directly to IIA</i>
An area or partnership-wide Plan		<i>Continue with Screening Process</i>	<i>Proceed directly to IIA</i>
A Plan, programme or Strategy that sets the framework for future development consents		<i>Continue with Screening Process</i>	<i>Proceed directly to IIA</i>
The setting up of a body such as a Commission or Working Group		<i>Continue with Screening Process</i>	<i>Proceed directly to IIA</i>
An update to a Plan		<i>Continue with Screening Process</i>	<i>Proceed directly to IIA</i>

There a number of reports which do not automatically require an IIA. If your report does not automatically require an IIA you should consider if an IIA is needed by completing the checklist.

These include: An annual report or progress report on an existing plan. A service redesign. A report on a survey, or stating the results of research.

Minutes, e.g. of Sub-Committees. A minor contract that does not impact on the wellbeing of the public. An appointment, e.g. councillors to outside bodies, Senior officers, or independent chairs. Ongoing Revenue expenditure monitoring. Notification of proposed tenders.

Only complete the checklist on the following page whenever your report does not automatically require an Integrated Impact Assessment.

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Screening Checklist for IIA Completion. When yes to any of the following proceed to IIA document

Will the policy impact on anyone in relation to any of the Protected Characteristics? <i>Age; Disability; Gender Reassignment; Marriage & Civil Partnerships; Pregnancy & Maternity; Race / Ethnicity; Religion or Belief; Sex; Sexual Orientation.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on People's Human Rights? <i>For more information on Human Rights visit: https://www.scottishhumanrights.com</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on anyone residing in a Community Regeneration Area (CRA)? <i>Within the 15% most deprived areas in Scotland according to the 2020 Scottish Index of Multiple Deprivation.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on anyone in more vulnerable types of households? <i>Lone parent families (especially single female parents); households with a greater number of children and/or young children; pensioner households (single or couple)</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on anyone experiencing the following issues? <i>Unskilled or unemployed and of working age; serious and enduring mental health; homelessness (potential homelessness); drug and/or alcohol.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on anyone in the following more vulnerable groups? <i>Offenders and ex-offenders; looked after children and care leavers; carers.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on any of the following? <i>Employment; education & skills; benefit advice / income maximisation; childcare; affordability and accessibility of services.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on Climate Change or Resource Use? <i>Mitigating greenhouse gases; adapting to the effects of climate change. or Energy efficiency & consumption; prevention, reduction, re-use, recovery or recycling waste; sustainable procurement.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on Transport? <i>Accessible transport provision; sustainable modes of transport.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on the Natural Environment? <i>Air, land or water quality; biodiversity; open and green spaces.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on the Built Environment? <i>Built heritage; housing.</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
Will the policy impact on any of the Corporate Risk factors? <i>Political / reputational risk Economic / financial sustainability / security & equipment risks, Social impact / safety of staff & clients Technological / Business or service interruption Environmental Risk Fulfilling legal / statutory obligations Adequacy of staffing levels & competence</i>	
<input type="checkbox"/> No Continue Screening Process	<input type="checkbox"/> Yes Proceed to IIA
<p><i>When no to everything above contact 'Senior Officer to be Notified on Completion' and present a copy of this Screening tool with IJB Report. Otherwise proceed to IIA.</i></p> <p>* Transfer information into the Firm Step Process when report is progressing to Council Committee.</p>	

The following document includes all questions in DCC IIA- The Dundee City Council IIA Guidance document can be found [here](#).

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Report Author	Jenny Hill
Author Title	Head of Health and Community Care
Dundee Health and Social Care Partnership	
Author Email	Jenny.hill@dundeecity.gov.uk
Author Telephone	01382 434000
Author Address	Claverhouse East Jack Martin Way

IJB Chief Executive	Vicky Irons
Email	Vicky.irons@dundeecity.gov.uk
Telephone	01382 434000
Address	Claverhouse East, Jack Martin Way, Dundee

Document Title	Property Strategy 2022-2025
IJB Report Number	
Document Type	Strategy
New or Existing Document?	New
Document Description	Property strategy
Intended Outcome	To support service delivery through better use of assets and capital planning
Planned Implementation Date	2022
Planned End Date	2025
How the proposal will be monitored and how frequently	Annually
Planned IIA review dates	November 23
IIA Completion Date	
Anticipated date of IJB	15 th December 2022

Summary of Activities undertaken as part of information gathering and assessment of potential impacts including local involvement, research and meeting discussions.

Officer	People/groups	Activity/Activities	Date
Jenny Hill	Property SLWG	Involvement of stakeholders including statutory services/third and independent sector	Ongoing

The Property Strategy is an essential to fully implement actions based on Dundee HSCP Strategic Plan (2019-22, extension document 23). Consultation and involvement related to this SCP has informed progress.

Additional work is underway with public and specific protected characteristic groups and workforce to inform implementation of GP Premises Strategy. Involvement work relating to 2023 Strategic Plan will additionally inform progress of Property Strategy.

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Equality and Fairness Impact Assessment Conclusion

(complete after considering impacts through completing questions on next pages)

This strategy sets out the ambitions for Dundee health and social care provision to develop premises that enable and support health and social care services where citizens are able to access the services they need within their own community. Equitable access to healthcare, social care and social work services is a vital part of tackling inequalities in need and outcomes associated with poverty, poor social circumstances and protected characteristics and is a requirement of public bodies under the Equality Act (2010) and Fairer Scotland Duty (2018).

The property Strategy is based on movement towards a locally-based model of provision, where general practice is part of a wider health and social care system that is expected to provide the best support and care in local communities.

The conclusion of the assessment is that the Property Strategy supports the delivery of the DHSCP strategic and commissioning plan through better use of buildings and premises to support people in their home area. As the strategy aims to enable and support health and social care services to deliver services which target health inequalities and provide services closer to where people live this will have a positive impact on equality and fairness.

When assessing impacts throughout this document an explanation is required when a positive, negative or not known impact is selected. There may be positive and negative impacts for the protected group described. For not known this should indicate if further research is needed and if not, why not. When there is No Impact identified, no narrative is required.

Equality, Diversity & Human Rights

Age	Yes/No		Explanation, assessment and any potential mitigations
Positive	yes		The intention of this strategy is to use our assets better to meet the ambitions set out in our strategic plan and provide services closer to where people are. Some older people may find travel difficult so it will help that there will be less distance from individuals' homes to the premises they have to visit for Health Care and Social Care and less need for a shorter journey for bus, taxi or car transport. If the premises have more professional/practitioners of different types it could mean fewer visits if appointments arranged consecutively.
No Impact			
Negative			
Not Known			
Disability	Yes/No		Explanation, assessment and potential mitigations
Positive	yes		The intention of this strategy is to use our assets better to meet our strategic plan and provide services closer to where people are. It will help people with poor mobility as there will be less distance from individuals' homes to the premises they have to visit for Health Care and Social Care and mean a shorter journey for bus, taxi or car transport. If the premises have more professional/practitioners of different types it could mean fewer visits if appointments are arranged consecutively.
No Impact			
Negative			
Not Known			
Gender Reassignment	Yes/No		Explanation, assessment and potential mitigations
Positive			
No Impact	Yes		
Negative			
Not Known			

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Marriage & Civil Partnership	Yes/No		Explanation, assessment and potential mitigations
Positive			
No Impact	YES		
Negative			
Not Known			
Race & Ethnicity	Yes/No		Explanation, assessment and potential mitigations
Positive			
No Impact	YES		
Negative			
Not Known			
Religion & Belief	Yes	No	Explanation, assessment and potential mitigations
Positive			
No Impact	YES		
Negative			
Not Known			

Sex	Yes	No	Explanation, assessment and potential mitigations
Positive			
No Impact	YES		
Negative			
Not Known			
Sexual Orientation	Yes	No	Explanation, assessment and potential mitigations
Positive			
No Impact	YES		
Negative			
Not Known			
Describe any Human Rights impacts not already covered in the Equality section above.			
NA			

Fairness & Poverty Geography – Describe how individuals, families and communities are affected in each area- particular consideration is needed where there are previously identified areas of deprivation.			
Explain Impact / Mitigations / Unknowns (Note: this section of the record asks for a single, collective narrative for each of positive, negative, or not known given as a response in one or more areas)			
Strathmartine (Ardler, St. Mary's & Kirkton)	Yes	No	Explanation, assessment and potential mitigations Plans will be made to provide services and supports from the most appropriate bases in each area meaning that many people will be able to access support for their health and care needs closer to home. Care will be taken to ensure the most appropriate/most needed supports and services are available to people in communities who need them
Positive	Yes		
No Impact			
Negative			
Not Known			
Lochee (Lochee Beechwood, Charleston & Menzieshill)	Yes	No	
Positive	yes		
No Impact			
Negative			
Not Known			
Coldside (Hilltown, Fairmuir & Coldside)	Yes	No	
Positive	yes		
No Impact			
Negative			
Not Known			
Maryfield (Stobswell & City Centre)	Yes	No	

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Positive	yes		most including consideration of impact of Health Inequalities
No Impact			
Negative			
Not Known			
North East (Whitfield, Fintry & Mill O'Mains)	Yes	No	
Positive	yes		
No Impact			
Negative			
Not Known			
East End (Mid Craigie, Linlathen & Douglas)	Yes	No	
Positive	yes		
No Impact			
Negative			
Not Known			
The Ferry	Yes	No	
Positive	yes		
No Impact			
Negative			
Not Known			
West End	Yes	No	
Positive	yes		
No Impact			
Negative			
Not Known			

Household Group- <i>consider the impact on households and families may have the following people included.</i>			
Looked After Children & Care Leavers	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			
Carers	Yes	No	Explanation, assessment and potential mitigations
Positive	yes		Support and services will be provided closer to the carer's home and closer to the home of those they care for meaning less travel.
No Impact			
Negative			
Not Known			
Lone Parent Families	Yes	No	Explanation, assessment and potential mitigations
Positive	YES		Support and services will be provided closer to the family home meaning less travel, less travel costs and taking less time.
No Impact	YES		
Negative			
Not Known			
Households of Single Female with Children	Yes	No	Explanation, assessment and any potential mitigations
Positive	YES		Support and services will be provided closer to the family home meaning less travel, less travel costs and taking less time.
No Impact			
Negative			
Not Known			
Young Children and/or Greater Number of Children	Yes	No	Explanation, assessment and potential mitigations
Positive	Yes		Supports and services will be provided closer to the family home meaning less travel, less travel costs and taking less time.
No Impact			
Negative			
Not Known			
Pensioners – single / couple	Yes	No	Explanation, assessment and potential mitigations
Positive	yes		
No Impact			

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Negative			Supports and services will be provided closer to their home meaning less travel, less travel costs and taking less time.
Not Known			
Unskilled Workers and Unemployed	Yes	No	Explanation, assessment and any potential mitigations
Positive	YES		Supports and services will be provided closer to their home meaning less travel, less travel costs and taking less time.
No Impact	Yes		
Negative			
Not Known			
Serious & Enduring Mental Health	Yes	No	Explanation, assessment and potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			
Homeless	Yes	No	Explanation, assessment and potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			
Households of Single Female with Children	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			
Drug and/or Alcohol	Yes	No	Explanation, assessment and any potential mitigations
Positive	yes		A key priority of this strategy is the replacement of Constitution House as recommended in the Drug Commission Report. Services for this group will be provided closer to their home and in a way which is expected to enhance overall care and wellbeing.
No Impact			
Negative			
Not Known			
Offenders and Ex-Offenders	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			

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Socio-Economic Disadvantage- <i>consider if the following circumstances/ conditions may be impacted</i>			
Employment Status	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	y		
Negative			
Not Known			
Education & Skills	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	y		
Negative			
Not Known			
Income	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			
Fuel Poverty	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			
Caring Responsibilities (including Childcare)	Y	N	Explanation, assessment and any potential mitigations
Positive	Y		Carers are likely to have less travel and transport which could cost less and take less time.
No Impact			
Negative			
Not Known			
Affordability & Accessibility of Services	Y	N	Explanation, assessment and any potential mitigations
Positive	Y		Services will be likely to be available nearer to home with less travel costs. Relationships that build up with local practitioners and service providers should make the services and supports feel more easily and comfortable to access.
No Impact			
Negative			
Not Known			

Inequalities of Outcome- <i>consider if the following may be impacted</i>			
Connectivity / Internet Access	Yes	No	Explanation, assessment and any potential mitigations
Positive	yes		There is likely to be free internet provision on site when people visit premises
No Impact			
Negative			
Not Known			
Income / Benefit Advice / Income Maximisation	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			
Employment Opportunities	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			
Education	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			

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Not Known			
Health	Yes	No	Explanation, assessment and any potential mitigations
Positive	Yes		This supports the strategic objectives of the HSCP by better use of buildings. The effective use of buildings will support good access to health care and support.
No Impact			
Negative			
Not Known			
Life Expectancy	Yes	No	Explanation, assessment and any potential mitigations
Positive			Providing facilities closer to the patient's home, may encourage more uptake of preventative health care improving life expectancy.
No Impact	Yes		
Negative			
Not Known			
Mental Health	Yes	No	Explanation, assessment and any potential mitigations
Positive	Yes		It is anticipated that the locally based services will be accessible and encourage confidence for all who access them including those who may have mental health concerns.
No Impact			
Negative			
Not Known			
Overweight / Obesity	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			
Child Health	Yes	No	Explanation, assessment and any potential mitigations
Positive	yes		Locally based provision will have advantages for children and their families.
No Impact			
Negative			
Not Known			
Neighbourhood Satisfaction	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			
Transport	Yes	No	Explanation, assessment and any potential mitigations
Positive			
No Impact	yes		
Negative			
Not Known			

Environment- Climate Change			
Mitigating Greenhouse Gases	Y	N	Explanation, assessment and any potential mitigations
Positive	y		There may be a small positive impact on fuel use to attend premises or for practitioners visiting nearer to their building base.
No Impact			
Negative			
Not Known			
Adapting to the Effects of Climate Change	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	y		
Negative			
Not Known			

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Resource Use			
Energy Efficiency and Consumption	Y	N	Explanation, assessment and any potential mitigations
Positive			The work would in due course involve consultation with Zero Waste Scotland
No Impact	Y		
Negative			
Not Known			
Prevention, Reduction, Re-use, Recovery, or Recycling of Waste	Y	N	Explanation, assessment and any potential mitigations
Positive			Consultation would happen in due course with Green Space initiative
No Impact	Y		
Negative			
Not Known			
Sustainable Procurement	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			

Transport			
Accessible Transport Provision	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			
Sustainable Modes of Transport	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			

Air, Land and Water Quality	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			
Biodiversity	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			
Open and Green Spaces	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			

Built Environment			
Built Heritage	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			
Housing	Y	N	Explanation, assessment and any potential mitigations
Positive			
No Impact	Y		
Negative			
Not Known			

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There is a requirement to assess plans that are likely to have significant environmental effects. SEA provides economic, social and environmental benefits to current and future generations. Use the [SEA flowchart](#) to determine whether your proposal requires SEA.

Strategic Environmental Assessment- SELECT One of the following statements		
X	No further action is required as it does not qualify as a Plan, Programme or Strategy as defined by the Environmental Assessment (Scotland) Act 2005	<i>(No further response needed)</i>
	It has been determined that the proposal will have no or minimal environmental effects. The reason(s) for this determination are set out in the following SEA pre-screening determination section	<i>SEA Pre-Screening Determination: Explain how you made the determination that the Plan, Programme or Strategy will have no or minimal negative environmental effect:</i>
	Screening has determined that the proposal is unlikely to have any significant environmental effects. The reason(s) for this determination are set out in the Screening Report, a copy of which will be available to view at www.dundee.gov.uk/cplanning/sea	<i>Insert the 'Summary of Environmental Effects' from your SEA screening report</i>
	Screening has determined that the proposal is likely to have significant environmental effects and as a consequence an environmental assessment is necessary. A Scoping Report, which will determine the scope of the environmental assessment is being prepared for submission to the statutory Consultation Authorities for consideration	<i>Insert the 'Summary of Environmental Effects' from your SEA screening report</i>
	Screening determined that the proposal was likely to have significant environmental effects and as a consequence an environmental assessment was necessary. An Environmental Report has been prepared for submission to the statutory Consultation Authorities together with a draft Plan, Programme or Strategy for consideration. A copy of the Environmental Report will be available to view at www.dundee.gov.uk/cplanning/sea	<i>Environmental Implications: Describe the implications of the proposal on the characteristics identified:</i>
		<i>Proposed Mitigating Actions: Describe any mitigating actions which you propose to take to overcome negative impacts or implications:</i>

A copy of this document (or when no IIA is needed, the screening tool) must accompany relevant draft IJB Reports at IJB Pre-Agenda stage and at IJB. It should accompany IJB papers and should be published with relevant IJB Report.

Following IJB agreement of report contact Joyce.barclay@dundee.gov.uk to post IIA on DHSCP website.

NB Corporate Risk- is addressed in IJB reports

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