

**DUNDEE CITY  
INTEGRATION JOINT BOARD**

**ANNUAL ACCOUNTS  
2021-22**

**Unaudited**

# **Dundee City Integration Joint Board**

## **Annual Accounts 2021-22**

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## Introduction

The Public Bodies (Joint Working) (Scotland) Act 2014 was passed by the Scottish Parliament on 25 February 2014 and received Royal Assent in April 2014. This established the framework for the integration of health and adult social care in Scotland, to be governed by Integration Joint Boards with responsibility for the strategic planning of the functions delegated to it and for ensuring the delivery of its functions through the locally agreed operational arrangements.

Following approval from Dundee City Council and NHS Tayside, the Dundee Integration Scheme, the formal legal partnership agreement between the two parent organisations, was submitted to the Scottish Ministers in August 2015. On 3 October 2015 Scottish Ministers legally established Dundee's Integration Joint Board as a body corporate by virtue of the Public Bodies (Joint Working) (Integration Joint Board) (Scotland) Amendment (No 3) Order 2015. The Integration Scheme was subsequently amended and approved by the Scottish Government with effect from 3<sup>rd</sup> April 2018 to take account of The Carers (Scotland) Act 2016.

Dundee City Integration Joint Board (IJB) formally became responsible for the operational governance and oversight of delegated health and social care functions with effect from 1 April 2016 and through the Chief Officer is responsible for the operational management of integrated services excluding delegated acute services. The Integration Joint Board directs Dundee City Council and NHS Tayside to deliver these services in accordance with the Strategic Plan through Dundee Health and Social Care Partnership (DHSCP). The services delegated to Dundee City IJB by NHS Tayside and Dundee City Council are listed in the [Dundee Integration Scheme](#).

This publication contains the financial statements for Dundee City Integration Joint Board for the year ended 31 March 2022. The Management Commentary highlights the key activities carried out to date and looks forward, outlining the anticipated financial outlook for the future and the challenges and risks facing health and social care services over the medium term.

## Role and Remit of Dundee City Integration Joint Board

Dundee City Integration Joint Board has responsibility for planning and providing defined health care and social care services for the residents of Dundee encompassing an area of 60 square kilometres and a population of around 149,000. These services are provided in line with the Integration Joint Board's Strategic and Commissioning Plan 2019-2022 which can be found here:

[https://www.dundeehscp.com/sites/default/files/publications/dhscp\\_strategic\\_plan\\_2019-2022.pdf](https://www.dundeehscp.com/sites/default/files/publications/dhscp_strategic_plan_2019-2022.pdf).

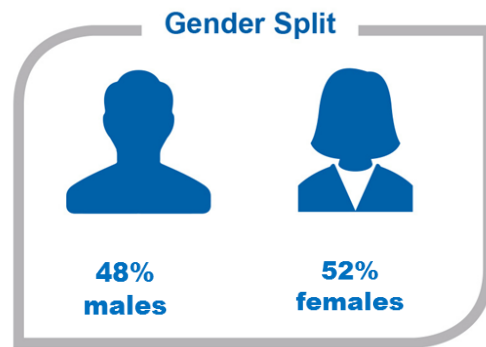
Population, health and deprivation impact directly on demand for health and social care services and can often result in higher support levels being required. Dundee has high levels of inequalities within the city with significant variances across locality areas, driven by high levels of deprivation and resultant impact on higher prevalence levels of health and multiple long-term conditions. In addition to frailty and ill health which is prevalent in the ageing population, many younger adults in Dundee are experiencing health conditions earlier in life as a result of deprivation and associated impact of substance use and mental health issues. These factors highlight the scale of the challenges Dundee City Integration Joint Board faces over the coming years.

A full profile of Dundee City is set out in the [Strategic Needs Assessment](#). Some of the key characteristics are presented below. All these characteristics have an impact on the demand for services commissioned by the Dundee City IJB, both now and in the future.

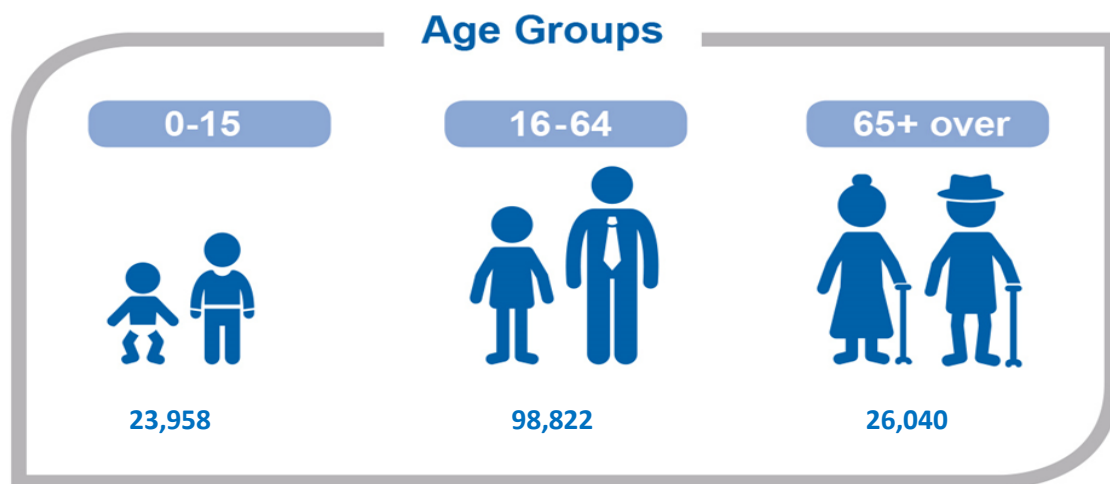
## POPULATION PROFILE AND PROJECTIONS



(Source: [National Records of Scotland](#), 2021)



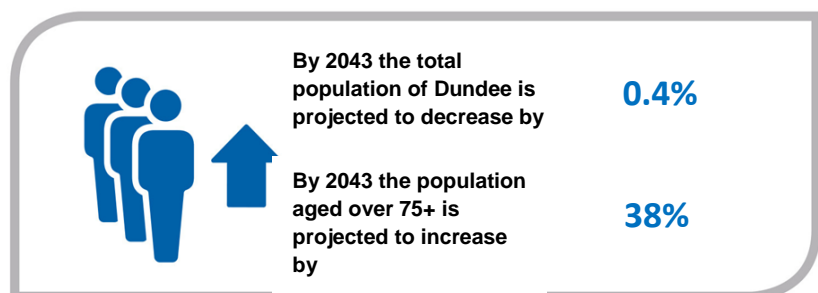
(Source: [National Records of Scotland](#), 2021)



(Source: [National Records of Scotland](#), 2021)

### Projected Population

Like other parts of Scotland, Dundee is expected to see a significant rise in the number of older people with an increase of **38%** in those over 75 anticipated over the next 20 years.



## Life Expectancy

Dundee males have the **second lowest** life expectancy in Scotland and Dundee females have the **fifth lowest** life expectancy in Scotland, with factors such as prevalence of substance misuse, mental health problems, smoking, and obesity all contributing to the reduced life expectancy.



**Female Life Expectancy at Birth – 79 years**  
(compared to 81 for a Scottish female, a difference of 2 years)

**Male Life Expectancy at Birth – 74.0**  
(compared to 77.0 years for a Scottish male, a difference of 3 years)

(Source: NRS Life Expectancy for areas within Scotland 2018-20)

## Deprivation

Dundee is the **5th** most deprived local authority area in Scotland with just over **36.6%** of the Dundee population living in the **20%** most deprived areas of Scotland.



In Dundee, **six out of eight Dundee LCPP areas** are above the Scottish average of **19.5%** and are also above the Dundee average of **36.6%**

(Source: Scottish Index of Multiple Deprivation 2020, Scottish Government)

## Drug Use



Dundee has the **4th** highest prevalence of drug use in Scotland. There are an estimated **2,300** problem drug users (ages 15-64) in Dundee.

**1,600** (70%) male and

**700** (30%) are female

(Source: *Estimating the Prevalence of Problem Drug Use in Scotland 2015-16*, PHS (published 05/03/2019))

## Homelessness



**1,010** households assessed as homeless in 2019/20

**58%** of households have at least one identified support need

(Source: *Homelessness in Scotland 2019 to 2020*, Scottish Government)

## Learning Disability



Dundee has the **highest proportion** of adults with a learning disability in Scotland.

In 2021, there were **8.1** adults per 1,000 population of adults in Dundee with a learning disability, compared to 5.2 adults per 1,000 population in Scotland.

(Source: [Learning Disability Statistics Scotland, 2019](#))

## Physical Disability



**10,590** people in Dundee identified themselves as having a physical disability.

**7%** of Dundee's population.

(Source: *Census 2011*, [scotlandscensus.gov.uk](http://scotlandscensus.gov.uk))



## Membership of Dundee City Integration Joint Board

The voting membership of Dundee City Integration Joint Board is drawn from three elected members nominated by the Council and three non-executive members nominated by the Health Board.

The table below notes the membership of Dundee City Integration Joint Board in 2021/22:

### Voting Members:

Role	Member
Nominated by Tayside Health Board	Trudy McLeay (until 31/3/2022) Pat Kilpatrick (from 01/04/2022)
Nominated by Tayside Health Board	Jenny Alexander (until 23/06/2021 but remains as Proxy Member) Anne Buchanan (from 23/06/2021)
Nominated by Tayside Health Board	Donald McPherson Norman Pratt (Proxy Member) (Resigned 28/04/22)
Councillor Nominated by Dundee City Council	Councillor Ken Lynn
Councillor Nominated by Dundee City Council	Bailie Helen Wright
Councillor Nominated by Dundee City Council	Councillor Lynne Short Councillor Steven Rome (Proxy Member)

### Non-voting members:

Role	Member
Chief Social Work Officer	Diane McCulloch (Dundee City Council)
Chief Officer	Vicky Irons
Proper Officer Appointed under section 95 (Chief Finance Officer)	Dave Berry
Registered medical practitioner whose name is included in the list of primary medical performers prepared by the Health Board	Dr David Wilson (from 28/10/2021)
Registered nurse who is employed by the Health Board	Sarah Dickie (from 26/08/2021)
Registered medical practitioner employed by the Health Board and not providing primary medical services	Dr James Cotton
Staff of the constituent authorities engaged in the provision of services provided under integration functions	Raymond Marshall (NHS Tayside Staff Side Representative) Jim McFarlane (Dundee City Council Trade Union Representative)

# MANAGEMENT COMMENTARY

<b>Director of Public Health</b>	Emma Fletcher
<b>Clinical Director</b>	Dr David Shaw (from 27/10/2021)
<b>Third Sector Representative</b>	Eric Knox (until 31/03/2022) Christina Cooper (from 01/04/2022)
<b>Service user residing in the area of the local authority</b>	Linda Gray (until 07/02/2022)
<b>Persons providing unpaid care in the area of the local authority</b>	Martyn Sloan

The Chair of Dundee City Integration Joint Board rotates on a two-yearly basis with the Chairs position transferring in October 2020 to Councillor Ken Lynn with Trudy McLeay, non-executive member of NHS Tayside Board acting as Vice Chair. Following Trudy McLeay's resignation, Pat Kilpatrick is now the Vice Chair.

There was a change to the position of Registered nurse who is employed by the Health Board with effect from 26 August 2021 following the appointment of Sarah Dickie with Wendy Reid stepping down from the role. In addition, the vacant position of Registered Medical Practitioner for Primary Care was filled by Dr David Wilson in October 2021.

The Chief Officer provides the strategic leadership and direction to Dundee City Integration Joint Board. The Chief Officer is supported by the Head of Finance and Strategic Planning (as Chief Finance Officer). In relation to the Chief Officer's role as Executive Director of Dundee Health and Social Care Partnership, they are also supported by the Head of Finance and Strategic Planning in addition to two Heads of Service of Health and Social Care Services following the creation of an additional Head of Service Post at the end of 2021/22 to enhance senior management capacity.

## Impact of the COVID-19 PANDEMIC

The COVID-19 pandemic has been the biggest public health challenge facing society, including our health and social care system, in our lifetimes. The impact on the health and social care needs of the population, how supports and services are delivered, on health inequalities and on the health and wellbeing of the health and social care workforce and of unpaid carers has been substantial and wide ranging.

Services delegated to Dundee Integration Joint Board as delivered through Dundee Health and Social Care Partnership (DHSCP) form a critical part of the overall health and social care system, particularly the wide range of community-based health, social care and social work supports and services. Partnership services have not only supported efforts to rapidly increase the availability of beds in the acute sector to respond to COVID-19 positive patients requiring hospital admission, but have also been integral to providing responses to COVID-19 positive people in the community, both within their own homes and within residential settings such as care homes. As well as working to establish new COVID-19 pathways and responses, a range of services and supports have been the subject of rapid redesign to enable continued operation in the context of social distancing regulations and public health advice. This has included significant mobilisation and redeployment of the workforce across partner bodies such as Dundee City Council, NHS Tayside and the Voluntary Sector. Continuing issues such as securing adequate supplies of PPE and the provision of COVID-19 testing facilities have required a response from DHSCP. DHSCP has been integral to the provision of support and advice to care homes and other care providers including establishing a regular care provider information and advice bulletin and a system of financial sustainability payments in line with national guidance.

A range of essential, non-Covid services have also continued to be delivered, including face-to-face contact on a risk assessed basis to ensure the most vulnerable in the city continue to receive the support they need. In addition, the Partnership has made a significant contribution to wider Dundee Community Planning Partnership efforts to respond to community support needs, such as responses to shielded people requirements, food distribution and a range of public protection responses. These have had to be provided against a context of a change in the traditional working environment with the closure of, or restrictions to accessing office bases for large parts of the year and continued home working for a significant proportion of the workforce.

Changes to operational arrangements have been overseen and supported by an established incident control structure overseen by DHSCP's Silver Command which interfaces with associated response structures developed within NHS Tayside, Dundee City Council and the Tayside Local Resilience Partnership.

In recognition of the additional demands experienced by Health and Social Care Partnership's across the country, the Scottish Government have continued to make available additional funding to support additional costs incurred as a response to the COVID-19 crisis as they had done in 2020/21. During 2021/22, DHSCP was provided with additional funding of £17.4m to fully cover all known additional pandemic response costs and provision for unanticipated costs. This funding has resulted in the creation of an earmarked COVID-19 reserve of £15.6m within the IJB's balance sheet at the year-end in line with the Scottish Government's expectations which must be utilised to offset any additional pandemic response costs incurred during 2022/23.

Over the course of 2021/22 Partnership services have continued to provide a pandemic response, particularly during periods of surge in infection rates, whilst also consolidating adaptations to services and practice to become mainstream, long-term models of service provision. The enduring nature of the pandemic has meant that recovery activity in many aspects of the Partnership's work has been focused on establishing a 'new normal' across integrated health and social care services and supports rather than returning to pre-pandemic ways of working. This is reflected in the status updates provided against actions within the remobilisation implementation plan with the majority of actions either having been completed or being ongoing aspects of what have become embedded mainstream ways of working. The 2021/22 Annual Performance Report for the Partnership will provide a fuller overview of key developments during 2021/22 and the impact they have had on people who use health and social care services, unpaid carers and the workforce.

A key element of the Integration Joint Board's longer-term recovery planning is to understand the legacy impact of COVID-19 on the health and care needs of the population, including demand for post COVID-19 recovery and rehabilitation services, the increasing prevalence of mental health and substance use issues and the impact of increased poverty and health inequalities. The Integration Joint Board is currently reviewing the impact of these on the delivery of the Strategic and Commissioning Plan including carrying out an updated Strategic Needs Assessment of the population needs.

Moving into 2022/23 there is no requirement placed on NHS Boards, Local Authorities or IJBs by the Scottish Government to continue to maintain specific COVID-19 remobilisation plans. Public sector bodies are instead beginning to return to mainstream planning arrangements and cycles, incorporating any further specific remobilisation actions within this approach. Therefore the IJB has agreed that the Partnership should no longer maintain a separate COVID-19 remobilisation plan and that any remaining specific remobilisation actions be incorporated within either the Partnership's strategic and commissioning plans (overarching and care group specific) or individual service plans.



The future delivery of health and social care services will build on new ways of working which have been required to be implemented as part of the COVID-19 response, such as increased use of technology to carry out virtual consultations, a blended approach to home and office working, more outreach working and greater opportunities for mobile working.

### Operations for the Year

As highlighted in the previous section, the impact of the COVID-19 crisis has continued to dominate the operations of Dundee City Integration Joint Board over the entire 2021/22 financial year. As in financial year 2020/21, the service landscape was subject to large scale disruption with the continued enforced closure and restricted opening of a range of services such as day care, high staff absences due to COVID-19 infections, recruitment challenges, changes to the way in which service users and patients were supported through the use of new technology, the intensive focus on supporting care homes and the expansion of other services such as care at home. However despite the emergency nature of the response, these services continued to be underpinned by principles of the Dundee City Integration Joint Board's [Strategic and Commissioning Plan 2019-2022](#). This sets out the context within which integrated services in Dundee operate and is shaped around the Health and Social Care Partnership's vision that "Each Citizen of Dundee will have access to the information and support that they need to live a fulfilled life."

This Strategic and Commissioning Plan focusses on the four strategic priorities of tackling health inequalities, early intervention and prevention, localities and engaging with communities and developing models of support / pathways of care. These priorities are supported by ensuring services provided embed a focus on carers, build capacity, provide person centred care and support and resources are managed effectively.

In February 2022 the Dundee City Integration Joint Board agreed to extend the 2019-2022 plan for a further one-year period to cover April 2022 to March 2023. The review of the plan found that the vision and priorities for integrated adult health and social care continue to reflect the needs of the population and current local and national policy and strategic priorities. However, the review also identified that the action lists supporting each of the strategic priorities within the 2019-2022 plan require to be updated in order to reflect the current areas of focus that have emerged over the last three years, including from the pandemic ([Strategic and Commissioning Plan Extension](#)). These priorities are consistent with and support the Scottish Government's nine National Health and Wellbeing Outcomes which apply across all health and social care services. These are:

**Table 1 National Outcomes**

<b>Outcome 1. Healthier Living</b>	People are able to look after and improve their own health and wellbeing and live in good health for longer
<b>Outcome 2. Independent Living</b>	People, including those with disabilities, long term, conditions, or who are frail, are able to live as far as reasonably practicable, independently at home or in a homely setting in their community.
<b>Outcome 3. Positive Experiences and Outcomes</b>	People who use health and social care services have positive experiences of those services and have their dignity respected.
<b>Outcome 4. Quality of Life</b>	Health and social care services are centred on helping to maintain or improve the quality of life of service users.
<b>Outcome 5. Reduce Health Inequalities</b>	Health and social care services contribute to reducing health inequalities.
<b>Outcome 6. Carers are Supported</b>	People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and wellbeing.
<b>Outcome 7. People are Safe</b>	People who use health and social care services are safe from harm.
<b>Outcome 8. Engaged Workforce</b>	People who work in health and social care services feel engaged with the work they do, are supported to continuously improve the information, support, care and treatment they provide
<b>Outcome 9. Resources are used Efficiently and Effectively</b>	Resources are used effectively and efficiently in the provision of health and social care services

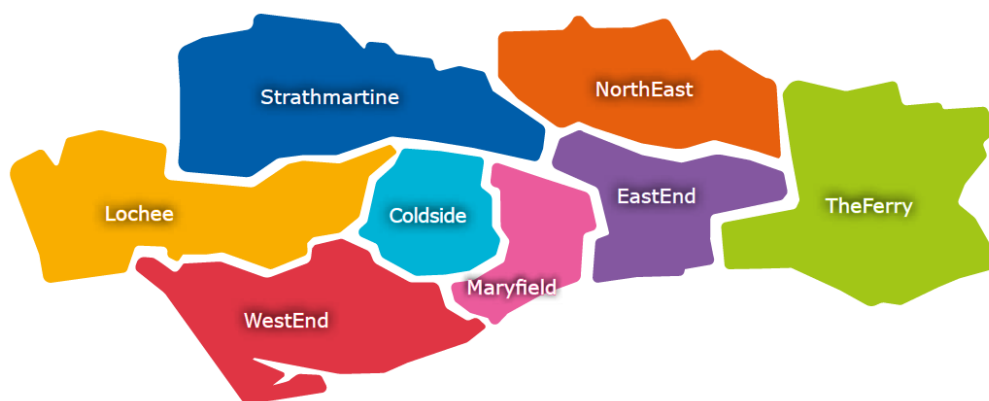
Over 2022/23 these priorities will be delivered through continued implementation of programmes of transformation. During this time a new Strategic and Commissioning plan for 2023-26 will be developed in order to further reflect the current needs on services provided by Dundee Health and Social Care Partnership.

## Operational Delivery Model

During 2021/22, Dundee Health and Social Care Partnership's operational delivery model continued to embed a model of fully integrated health and social care services to support the delivery of the Dundee City Integration Joint Board's strategic priorities. Service managers have responsibility for both council and NHS services as part of their portfolios with a specific focus on service user categories (e.g. older people, mental health). In order to ensure Dundee Health and Social Care Partnership is able to respond effectively to a range of strategic challenges, including tackling Dundee's substance use problem and prevalence of poor mental health, the service has enhanced its senior management team capacity through the establishment of an additional Head of Operational Services post. This has resulted in the overall responsibility for the delivery of operational services to be split into two with one Head of Service focussing on primarily Older People's pathways with the other post's focus on Adult services, including mental health and substance use services. Further restructuring of services below this level will be progressed over the course of 2022/23.

Dundee Health and Social Care Partnership delivers its services across the city's eight Local Community Planning Partnership Areas, each with its' own particular social and demographic profile which require tailored responses to meet their specific health and social care needs. The partnership also provides health services on behalf of Angus and Perth and Kinross Integration Joint Boards under lead partnership arrangements (e.g. palliative care services) with reciprocal arrangements provided by those Integration Joint Boards (e.g. Out of Hours, Prisoner Healthcare services.)

### Map of Eight Local Community Planning Partnership Areas



### Scrutiny and Performance

The Integration Joint Board's Performance and Audit Committee (PAC) provides the opportunity for committee members to better understand the needs of communities and to monitor and scrutinise performance of delegated services against delivering the strategic priorities through a range of performance indicators and benchmarking. Throughout 2021/22, the Integration Joint Board's Performance and Audit Committee received performance reports which quantified Dundee's health and social care challenges in relation to the baseline data against a range of performance indicators, designed to capture the progress made under integration over time. This includes nationally and locally set indicators, a number of which are reflected at locality level to assist the Dundee City Integration Joint Board in determining the areas of greatest need and to inform the targeting of resources. Dundee's 2021/22 performance against a range of national indicators is reflected in **Table 2**. Further information regarding the performance of Dundee Integration Joint Board can be found within the 2021/22 Annual Performance Report. (insert link)

**Table 2**

National Indicator	Dundee 15/16 (Baseline Year)	Dundee 2020	Dundee 2021/22*	Scotland 2021/22*
<b>Emergency admissions rate to hospital per 100,000 people aged 18+</b>	12,168	11,823	Tbc	Tbc
<b>Emergency bed days rate per 100,000 people aged 18+</b>	146,192	97,449	Tbc	Tbc
<b>Readmissions to acute hospital within 28 days of discharge rate per 1,000 population</b>	122	146	Tbc	Tbc
<b>Falls rate per 1,000 population aged 65+</b>	25	31	Tbc	Tbc
<b>Number of days people spend in hospital when they are ready to be discharged, per 1,000 population (Delayed Discharge bed days)</b>	832	324	Tbc	Tbc

**Notes:**

\* awaiting published data from Public Health Scotland

## Transforming Services

Transforming services is key to the Dundee City Integration Joint Board continuing to improve outcomes for service users and performance and service redesign opportunities connected to the overarching strategic priorities. While some of these transformation plans were put on hold during 2021/22 due to the challenges of responding to the COVID-19 pandemic, the changing nature of the response has required some services to continue to evolve at a quicker pace than under normal circumstances. This included increased use of mobile working practices with the adoption of new digital technology and applications such as Near Me to enable non-contact consultations for health professionals. The expansion of the use of Microsoft teams and mobile technology has enabled Health and Social Care Partnership staff to work more flexibly across different locations as well as supporting home working. Additional Scottish Government funding provided during 2021/22 has also supported developments around interim step-down care both in external and council operated care homes, creation of multi-disciplinary teams and the recruitment of health care support workers to further transform service provision. With the exception of interim step-down provision, this funding is recurring and will provide continuing support for services. Progress continues to be made in relation to more efficient and effective prescribing which has seen GP prescribing expenditure for Dundee remain below the Scottish average per weighted patient. The challenge for the Dundee City IJB is to be able to continually develop and sustain levels of change at scale and pace to meet the growing demographic needs with continuing financial restrictions.

The key transformation programmes the Integration Joint Board has oversight of are as follows:

- Primary Care Improvement Plan
- Reshaping Non-Acute Care
- Unscheduled Care
- Drug Death Action Plan for Change (Dundee Partnership)
- Living Life Well – Tayside Mental Health and Wellbeing Strategy (Tayside Mental Health Alliance)
- Transforming Public Protection (Dundee Partnership)

Although impacted on due to the COVID-19 pandemic, a programme of service development and change is underway in relation to the provision of substance use services and supports to respond to the recommendations of the Dundee Drugs Commission Report “[Responding to Drug Use with Kindness, Compassion and Hope](#)” (updated in March 2022).

Following the publication of the final report of the Independent Inquiry into Mental Health Services in Tayside, “[Trust and Respect](#)” (published in February 2020), agreement was reached that the operational management of in-patient mental health services in Tayside transferred from the Tayside Integration Joint Boards, hosted by Perth & Kinross IJB, to NHS Tayside. The Tayside IJBs remain critical to the response to the recommendations of the inquiry through the redesign of community based mental health services as set out in the Tayside Mental Health and Wellbeing Strategy. A follow up report by Dr David Strang published in July 2021 ([Independent Inquiry into Mental Health Services in Tayside Progress Report](#)) highlighted the importance of Tayside having realistic timescales with regard to the scale of the task ahead with work now underway to better prioritise the required developments in response to this.

A summary of the key achievements over 2021/22 is as follows:

- Introduced new models of mental health and wellbeing support under banner of a tiered approach to the redesign of mental health services – primary crisis, community and early intervention
- Due to the increased frailty and decreased acuity and mobility of our already dependent population, provision of further assistance with an intermediate care unit for step up and step-down support at Turriff House
- Progress made towards recommendations of the Drug Commission through the response to non-fatal overdoses and assertive outreach work.
- An Interim suite at Menzieshill Care Home has been opened to alleviate pressure caused with the Pandemic circumstances
- Provided a more flexible provision for equipment to enable at home care and independent living
- Successfully trialled the ‘SARASteady’ sit-to-stand aid to support lone workers and unpaid carers to use
- Continued to adapt services to respond to the challenges of the COVID-19 pandemic



## Feedback from service users across the Partnership

"My 85 year old mother received great service from the Dundee enhanced community support acute team. The nurses /doctor were all very friendly and helpful could not fault them they made a big difference to my mother ... 10 out of 10 thank you very much"

(regarding Community Support Acute Team)

"I was referred to them by my GP and the pain clinic.... Communication was good with them keeping me informed. The staff were all very nice and helpful, treating me as an adult and not as a patient to be talked at as has happened to me in the past."

(regarding Dundee Enhanced Community Support Acute)

"Please know the job you have done has made a huge impact on our lives forever"

"Thank you from the bottom of our hearts for the amazing time and effort you have put in"

(regarding the Community Nursing Service)

## Analysis of Financial Statements 2021/22

The Annual Accounts report the financial performance of Dundee City Integration Joint Board. Its main purpose is to demonstrate the stewardship of the public funds which have been entrusted to the Dundee City Integration Joint Board for the delivery of its vision and its core objectives. The requirements governing the format and content of local authorities' annual accounts are contained in The Code of Practice on Local Authority Accounting in the United Kingdom (the Code 2021/22). The 2021/22 Accounts have been prepared in accordance with this Code.

Integration Joint Boards need to account for their spending and income in a way which complies with our legislative responsibilities and supplementary Local Authority (Scotland) Accounts Advisory Committee (LASAAC) guidance.

The 2021/22 Annual Accounts comprise: -

- a) Comprehensive Income and Expenditure Statement – This statement shows that Dundee City Integration Joint Board made an overall surplus of £25,169k in 2021/22 (surplus of £13,337k in 2020/21) on the total income of £325,430k (£305,957k in 2020/21).
- b) Movement in Reserves – Dundee City Integration Joint Board has year-end reserves of £38,998k (£13,829k in 2020/21), of which £9,933k is General Reserve (£2,094k in 2020/21). These are held in line with the Dundee City Integration Joint Board's reserves policy. Reserves were applied during the year to cover outstanding liabilities to Dundee City Council, NHS Tayside and the activities of the Integration Joint Board. Dundee Integration Joint Board reserves have been increased due to significant levels of additional funding received at the year end from the Scottish Government.
- c) Balance Sheet – In terms of routine business Dundee City Integration Joint Board does not hold non-current assets.

- d) Notes - Comprising a summary of significant accounting policies, analysis of significant figures within the Annual Accounts and other explanatory information.

The Annual Accounts for 2021/22 do not include a Cash Flow Statement as Dundee City Integration Joint Board does not hold any cash or cash equivalents.

## Financial Position at the End of March 2022

The IJB's delegated budget from Dundee City Council and NHS Tayside developed over the financial year as follows:

	NHS Tayside Funding	Dundee City Council Funding
	£000	£000
Initial Agreed Funding	123,821	82,671
PCIF / Action 15 Mental Health / ADP Adjustments	3,798	1,014
Hospital & Community Health Services	2,179	
Family Health Services Drugs Prescribing	-3,986	
General Medical Services	28,682	
Family Health Services – Cash and Non-Cash Limited	21,491	
Net Effect of Hosted Services	8,490	
Large Hospital Set Aside	18,200	
Additional DCC Funding – Pension Adjustment		7,856
Social Work & Social Care Funding		5,959
21/22 Scottish Government COVID-19	2,950	4,973
Impact of Transfer of SG Allocation Funding	2,662	-2,662
Adjustments to Committed Reserves	20,656	-3,325
Revised Partners Funding Contribution	228,944	96,486

The IJB reported a year end underlying underspend of £7,839k for 2021/22, arising from an underlying underspend of £5,969k in social care budgets and an underlying underspend of £1,870k in health budgets. This net underspend has been utilised to create the Uncommitted Reserve within the Balance Sheet.

Within the Dundee City Council underspend position, lower activity within community based social care services due to the impact of the pandemic led to an underspend in services including learning disability services which had an underspend of £572k and older people care home placements with an underspend of £567k. Also, as a result of the continued pandemic impact (including Omicron outbreak) during winter months and challenges in recruitment to

## MANAGEMENT COMMENTARY

these additional posts, much of the new 21/22 funding was not utilised prior to year-end resulting in an additional underspend of £3,400k.

The NHS underspend position is mainly due to underspends within the overall GP and other prescribing budget of £2,089k.

During 2021/22, the IJB received £17,433k and utilised £7,922k of the additional COVID-19 funding which was allocated by Scottish Government to fully cover all known additional pandemic response costs and provision for unanticipated costs. A breakdown of this expenditure is detailed below: -

Mobilisation Expenditure Area	COVID-19 Additional Expenditure (2021/22) £000	COVID-19 Additional Expenditure (2020/21) £000
Additional Care Home Placements	0	336
PPE	192	157
Additional Staff Cover / Temporary Staff	2,659	2,817
Provider Sustainability Payments	2,538	4,379
IT / Telephony	0	50
Additional Family Health Services Contractor Costs	143	678
Additional Family Health Services Prescribing Costs	226	0
Loss of Charging Income	1,028	1,350
Additional Equipment and Maintenance	336	189
Primary Care	197	0
Additional Services within Remobilisation Plan	484	0
Other Costs	119	114
Anticipated Underachievement of Savings	0	200
<b>Total Projected Mobilisation Costs</b>	<b>7,922</b>	<b>10,271</b>
NHS Tayside spend	2,950	3,522
Dundee City Council spend	4,972	6,749

The impact of the overall financial position for integrated services in Dundee for 2021/22 has resulted in the level of reserves held by Dundee City Integration Joint Board increasing to £38,998k at the year ended 31 March 2022 (as against £13,829k at the year ended 31 March 2021). This is reflected in the Movement in Reserves Statement.

	Opening Committed Reserves	Closing Committed Reserves @ 31/3/22
	£k	£k
Primary Care	2,424	4,996
Mental Health	527	1,825
ADP	358	1,220
Service Specific	129	1,947
Community Living Change Fund	613	613
COVID-19	6,084	15,595
NHST - shifting balance of care	1,600	1,600
Analogue to Digital Grant	0	876
Other Staffing	0	394
Total Committed Reserves	11,735	29,065
Plus Uncommitted Reserves	2,094	9,933
Total Reserves	13,829	38,998

The reserve balance of £38,998k at the year ended 31 March 2022 is greater than the planned level of reserve of 2% of the Dundee City Integration Joint Board's net expenditure as set out within its reserves policy however it is important to acknowledge that the majority of these reserves are committed for specific initiatives linked to the funding streams detailed in the above table and are not available for more flexible use. It should also be noted that the committed reserve for the continuing COVID-19 response is the only funding available to the Integration Joint Board to support additional COVID-19 expenditure during 2022/23 for all delegated services, including unscheduled care as the Scottish Government has confirmed there will be no further financial support available.

Achieving long-term financial sustainability and making best use of resources is critical to delivering the Dundee City Integration Joint Board's Strategic and Commissioning Plan's priorities. In response to the growing demand for health and social care and financial constraints, the Dundee City IJB recognises that continuous service redesign and further integration of services is critical.

## Key Risks and Uncertainties

The continuing impact of the COVID-19 pandemic on the delivery of community-based health and social care services over the course of the last year has been significant. Services have had to adapt and change the way essential services to the most vulnerable citizens are delivered while ensuring staff and service users are protected. The lessons learned from the COVID-19 pandemic continue to be assessed by DHSCP and have been reflected in the Remobilisation plan to inform the nature of the longer-term response to living with COVID-19 on a longer-term basis. Key risks have been identified with mitigation plans developed to reduce those risks in a range of areas including a reduction in the workforce due to illness, access to appropriate PPE, the risk of services becoming overwhelmed, lack of access to clinical space and the impact on the welfare of staff. These have been reflected in the IJB's risk register. Information continues to be gathered in relation to the legacy impact of the outbreak on the health of the population with anticipated higher demand for mental health and

substance misuse services, health inequalities and other factors relating to increased levels of deprivation. This will assist in informing the IJB of the scale of the new challenge it faces as part of its remobilisation plan and in shaping its future Strategic and Commissioning Plan priorities.

There is also further considerable uncertainty as to the impact of the COVID-19 pandemic on public finances. The consequences of potential further restrictions to public funding against an already challenging financial environment including the global impact of the Russian invasion of Ukraine, energy cost increases and impact on inflation resulting in the cost of living crisis, are very likely to adversely affect the IJB's delegated budget. If post COVID-19 demand levels increase there is a risk that the Dundee City Integration Joint Board will not have sufficient long-term financial resilience to meet these demands without additional funding being made available. While the IJB has developed a five-year financial framework, which projects a potential funding gap of around £25.189m over the period 2022/23 to 2026/27, the current uncertainty around funding and demand means this estimate will require to be re-set in line with the most current predictions as they become available.

With the focus of DHSCP over the course of 2021/22 being a response to the COVID-19 pandemic, much of the planned transformation of services was put on hold. This has impacted on the IJB's future budget planning process which although was agreed without a need for any financial savings in 2022/23 due to the provision of additional Scottish Government funding, is likely to have a considerable projected deficit from 2023/24 onwards. As DHSCP takes forward its remobilisation plan into the mainstream strategic plan throughout 2022/23, this will need to take into consideration significant changes in service delivery. There is a risk that this transformation will not be sufficiently progressed to support the 2023/24 savings programme required.

There are financial sustainability risks with third and independent sector contractual arrangements with care providers across the country who provide services on our behalf highlighting contractual payment levels which are insufficient for them to meet their increasing running and business costs as a result of high inflation levels. While the implementation of a national approach to uplifts to contract values to ensure delivery of Fair Work conditions in 2021/22 and 2022/23 has provided some level of stability, these local challenges will continue to be monitored and responded to through the contract monitoring process accordingly

Progress in implementing the IJB's Primary Care Improvement Plan has also been impacted on by the COVID-19 pandemic, however, challenges still exist in relation to the ability of DHSCP to recruit or develop the workforce to deliver all the expectations of the plan through the introduction of new multi-disciplinary community-based support teams. There are also financial challenges in meeting the Scottish Government's and GP's expectations with the resources provided with potential funding shortfalls identified in future years.

Staffing shortages across Health and Social Care Partnership services have been escalated to the Integration Joint Board's Strategic Risk Register as a risk to delivery of its strategic priorities. This includes recruitment and retention challenges in areas such as social care, community nursing, specialist posts across a range of services such as substance use and mental health services and Primary Care where GP practices in particular continue to face recruitment challenges leading to concerns over sustainability of services. A Workforce Plan has been produced to set out these challenges and the planned response to these however there is a risk that these will be unable to meet the immediate service shortfalls being experienced.

The Dundee Drugs Commission Review "Responding to Drug Use with Kindness, Compassion and Hope" was published in August 2019 which included 16 recommendations



for reducing drug deaths and responding to the impact of drug use in the city. In response, an action plan was developed on behalf of the Dundee Partnership which has been implemented and monitored by the Alcohol and Drugs Partnership (ADP) since then. A two year follow up review was published by the Dundee Drug Commission “Time for Kindness, Compassion and Hope: The Need for Action Two Years On” in March 2022. The report took into consideration the impact of COVID-19 and added a further 12 recommendations for the Dundee Partnership to consider. The Commission’s conclusion is that even when considering the significant impact of the COVID-19 pandemic, the extensive and genuine improvement efforts in Dundee to address drug deaths have not gone far enough, deep enough or fast enough. The report states that people who access services and their families reported seeing transient changes rather than sustained improvement to the range and quality of services and supports available. The Dundee Partnership has published a statement of intent in response reasserting its commitment to providing a comprehensive, accessible, trauma-informed and compassionate response by harnessing the collective knowledge, skills and resources available across all community planning partners. The detail of this will be published in a revised Strategic Plan for the Alcohol and Drugs Partnership. Services delegated to Dundee Integration Joint Board will play a key role in responding to the recommendations and priorities which will need to be delivered to ensure significant improvements are made.

Delegated services to the Integration Joint Board also continue to be key in responding to the recommendations of the Independent Inquiry into Mental Health Services in Tayside, “Trust and Respect”, published in February 2020 and the subsequent Progress Report published by Dr David Strang in July 2021. This noted evidence of some improvements however Dr Strang highlighted that there is a long way to go to deliver the required improvements. Tayside’s Listen. Learn. Change. Action Plan, produced in response to ‘Trust and Respect’ sets out how these improvements will be implemented and the Integration Joint Board will continue to receive update reports on progress made.

The Independent Review of Adult Social Care was published in January 2021 and has been endorsed by the Scottish Government. The review contains 53 individual recommendations across 8 key themes designed to improve adult social care, primarily in terms of the outcomes achieved by and with people who use services, their carers and families, and the experience of people who work in adult social care. One of the key areas for consideration in the report was the proposed redesign of the system with proposals for a National Care Service which the Scottish Government has committed to introducing. Over the course of 2021/22, the Scottish Government commenced development work for a National Care Service including undertaking a national consultation process. As part of this, 477 of the 660 responses (72%) agreed that Scottish Ministers should be accountable for the delivery of social care through a National Care Service. The main themes emerging from the responses to this question related to: the need to avoid adding additional bureaucracy; maintaining local accountability; and the role of local authorities. While the extent of implementation of the recommendations and associated timescales will become clearer over the coming months, the impact of the review on the IJB and its partners will be significant and will change the service delivery and governance landscape for adult social care.

The emerging cost of living crisis will invariably result in increased poverty within the city and is likely to exacerbate the health inequalities that already exist in the population. This will put further pressure on services to deliver one of the Integration Joint Board’s key priorities of reducing these inequalities.

Over the course of 2021/22, the Integration Scheme governing how the Integration Joint Board operates was required to be reviewed by the statutory bodies (NHS Tayside and Dundee City Council) in line with legislation and this resulted in a number of revisions to the scheme. While most of the revisions are designed to bring the Integration Scheme up to date and reflect the

experience of integration to date, there are other changes which may have a significant impact on the Integration Joint Board. The most significant of these is a change to the financial risk sharing arrangements for any residual overspends within the delegated budget where the Integration Joint Board may be required to repay in future years any financial support provided by NHS Tayside and Dundee City Council to balance the budget at the year end. This may impact on the financial sustainability of the Integration Joint Board in future.

Regular identification and assessment of risk such as those uncertainties noted above is part of the Dundee City IJB's risk management strategy with appropriate actions to eliminate or reduce the impact of such risks set out in the Dundee City IJB's risk register when and where necessary.

## Conclusion

We are pleased to present the annual accounts for the year ended 31 March 2022 for Dundee City Integration Joint Board. The accounts show that Dundee City Integration Joint Board has benefited from considerable additional Scottish Government funding provided during 2021/22 to support integrated health and social care services through the continuing COVID-19 pandemic and to meet growing demographic demand. In line with health and social care services across the country, recruitment challenges in social care and other professions over the winter period in particular have resulted in slippage in the full deployment of these resources. The net impact of this has led to a considerable increase in the IJB's financial reserves which will support the IJB's financial position throughout 2022/23. While this is welcome, the majority of this resource is committed to delivering on local and national priorities in addition to the continued response throughout 2022/23 to the COVID-19 pandemic for which there will be no further Scottish Government funding received.

Going forward, Dundee City Integration Joint Board has a significant financial challenge ahead to deliver the Strategic & Commissioning Plan in this climate of growing demand and limited resources. Furthermore, the uncertainty caused by the COVID-19 pandemic in relation to how services can be safely delivered, the impact of increased demand for mental health and substance use services and for those recovering from COVID-19 as well as the impact on public sector funding will provide further challenges. In order to meet these challenges, we must ensure the IJB's resources are used effectively, identifying, testing and implementing innovative ways to deliver more personalised and well-co-ordinated services, building the resilience of people and their communities and reducing unnecessary hospital admissions and delayed discharges from hospital. This will require the confidence of professionals and the public to further shift resources from intensive, high cost services to a focus on more preventative service provision to ensure best value for public funds.



**Dave Berry CPFA**  
Chief Finance Officer  
Dundee City  
Integration Joint Board

Date:



**Vicky Irons**  
Chief Officer  
Dundee City  
Integration Joint Board

Date:



**Ken Lynn**  
Chair  
Dundee City  
Integration Joint Board

Date:

# STATEMENT OF RESPONSIBILITIES

## Responsibilities of the Dundee City Integration Joint Board

The Dundee City Integration Joint Board is required to:

- Make arrangements for the proper administration of its financial affairs and to secure that the proper officer of the Board has responsibility for the administration of those affairs (section 95 of the Local Government (Scotland) Act 1973). For this Board, that officer is the Chief Finance Officer.
- Manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.
- Ensure the Annual Accounts are prepared in accordance with legislation (The Local Authority Accounts (Scotland) Regulations 2014, the Coronavirus (Scotland) Act 2020) and so far as is compatible with that legislation, in accordance with proper accounting practices (section 12 of the Local Government in Scotland Act 2003).
- Approve the Annual Accounts.

I confirm that these Annual Accounts were approved for signature at a meeting of the Integration Joint Board on 22 June 2022.

Signed on behalf of the Dundee City Integration Joint Board

**Ken Lynn**

Chair

Dundee City Integration Joint Board

Date:

# STATEMENT OF RESPONSIBILITIES

## Responsibilities of the Chief Finance Officer

The Chief Finance Officer is responsible for the preparation of Dundee City Integration Joint Board's Annual Accounts in accordance with proper practices as required by legislation and as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ("the Code of Practice").

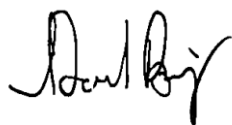
In preparing the Annual Accounts, the Chief Finance Officer has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with legislation;
- complied with the local authority Code (in so far as it is compatible with legislation).

The Chief Finance Officer has also:

- kept proper accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the financial statements give a true and fair view of the financial position of the Dundee City Integration Joint Board as at 31 March 2022 and the transactions for the year then ended.



**Dave Berry CPFA**  
Chief Finance Officer  
Dundee City Integration Joint Board

Date: 24 June 2022





## STATEMENT OF RESPONSIBILITIES

# REMUNERATION REPORT

## Introduction

This Remuneration Report is provided in accordance with the Local Authority Accounts (Scotland) Regulations 2014. It discloses information relating to the remuneration and pension benefits of specified Integration Joint Board members and staff.

The information in the tables on the following page is subject to external audit. The explanatory text in the Remuneration Report is reviewed by the external auditors to ensure it is consistent with the financial statements.

## Remuneration: Integration Joint Board Chair and Vice Chair

The voting members of Dundee City Integration Joint Board are appointed through nomination by Dundee City Council and Tayside NHS Board. Nomination of the Integration Joint Board Chair and Vice Chair post holders alternates between a Councillor and a Health Board representative. The details of the Chair and Vice Chair appointments are shown below:

Name	Post(s) held	Nominated by
K Lynn	Chair From 27 October 2020	Dundee City Council
T McLeay	Vice Chair From 27 October 2020 to 31 March 2022	NHS Tayside
P Kilpatrick	Vice Chair From 1 April 2022	NHS Tayside

Dundee City Integration Joint Board does not provide any additional remuneration to the Chair, Vice Chair or any other board members relating to their role on the Integration Joint Board. The Chair and Vice Chair are remunerated by their relevant Integration Joint Board partner organisation. Dundee City Integration Joint Board does not reimburse the relevant partner organisations for any voting board member costs borne by the partner. No taxable expenses were paid to the Chair or Vice Chair of the Integration Joint Board in 2021/22.

Dundee City Integration Joint Board does not have responsibilities, either in the current year or in future years, for funding any pension entitlements of voting Integration Joint Board members. Therefore no pension rights disclosures are provided for the Chair or Vice Chair.

## Remuneration: Officers of Dundee City Integration Joint Board

Dundee City Integration Joint Board does not directly employ any staff in its own right, however specific post-holding officers are non-voting members of the Board.

## Senior Employees

Under section 10 of the Public Bodies (Joint Working) (Scotland) Act 2014 a Chief Officer for the Integration Joint Board has to be appointed and the employing partner has to formally second the officer to the Integration Joint Board. The employment contract for the Chief Officer will adhere to the legislative and regulatory framework of the employing partner organisation. The remuneration terms of the Chief Officer's employment are approved by the Dundee City

# REMUNERATION REPORT

Integration Joint Board. Other non-voting board members who meet the criteria for disclosure are included in the disclosures below.

Total Salary, Fees & Allowances 2020/21 £	Post	Senior Employees	Total Salary, Fees & Allowances 2021/22 £
109,961	Chief Officer	Vicky Irons	117,432
95,828	Chief Finance Officer	Dave Berry	96,816
<b>205,789</b>		<b>Total</b>	<b>214,248</b>

In respect of officers' pension benefits the statutory liability for any future contributions to be made rests with the relevant employing partner organisation. On this basis there is no pensions liability reflected on the Dundee City Integration Joint Board balance sheet for the Chief Officer or any other officers. The Chief Officer and Chief Finance Officer are members of the Tayside Pension Fund which is a Local Government Pension Scheme (LGPS). The LGPS is a defined benefit statutory scheme, administered in accordance with the Local Government Scheme Regulations 2014. The Chief Officer was previously a member of the NHS Pension Scheme (Scotland) (until 15 February 2021). The scheme is an unfunded multi-employer defined benefit scheme. Details of the LGPS can be found in Dundee City Council's accounts and details of the NHS pension scheme can be found in NHS Tayside's accounts. Both documents are available on their respective websites.

Dundee City Integration Joint Board however has responsibility for funding the employer contributions for the current year in respect of the officer time spent on fulfilling the responsibilities of their role on the Integration Joint Board. The following table shows the Dundee City Integration Joint Board's funding during the year to support officers' pension benefits. The table also shows the total value of accrued pension benefits which may include benefits earned in other employment positions and from each officer's own contributions.

# REMUNERATION REPORT

Senior Employee	In Year Pension Contributions		Accrued Pension Benefits		
	For Year to 31/03/21 £	For Year to 31/03/22 £		Difference from 31/03/21 £000	As at 31/03/22 £000
V Irons Chief Officer	22,080	19,963	Pension	6	42
			Lump Sum	12	85
D Berry Chief Finance Officer	16,291	16,459	Pension	2	42
			Lump sum	1	61
<b>Total</b>	<b>38,371</b>	<b>36,422</b>	<b>Pension</b>	<b>8</b>	<b>84</b>
			<b>Lump Sum</b>	<b>13</b>	<b>146</b>

Pay band information is not separately provided as all staff pay information has been disclosed in the information above.

## Exit Packages

There were no exit packages payable during the financial year.

**Ken Lynn**  
Chair  
Dundee City Integration Joint Board

**Date:**

**Vicky Irons**  
Chief Officer  
Dundee City Integration Joint Board

**Date:**

## Introduction

The Annual Governance Statement explains Dundee City Integration Joint Board's governance arrangements and reports on the effectiveness of the Integration Joint Board's system of internal control.

## Scope of Responsibility

Dundee City Integration Joint Board is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for and used economically, efficiently and effectively.

To meet this responsibility, the Integration Joint Board has established arrangements for governance which includes a system of internal control. The system is intended to manage risk to support the achievement of the Integration Joint Board's policies, aims and objectives. Reliance is also placed on the NHS Tayside (NHST) and Dundee City Council (DCC) systems of internal control that support compliance with both organisations' policies and promotes achievement of each organisation's aims and objectives, as well as those of the Integration Joint Board. Reliance is similarly placed on Angus IJB and Perth & Kinross IJB with respect to Lead Authority Services.

The system can only provide reasonable and not absolute assurance of effectiveness.



## The Governance Framework and Internal Control System

Dundee City Integration Joint Board comprises six voting members, three nominated by Dundee City Council and three nominated by Tayside NHS Board, as well as non-voting members including a Chief Officer and Chief Finance Officer appointed by the Integration Joint Board. As a result of the COVID-19 pandemic, all formal IJB governance committees were held online throughout the 2021/22 financial year.

The main features of the governance framework in existence during 2021/22 were:

- IJB voting members briefings held in the early part of the financial year to provide updates on the Health and Social Care Partnership's (HSCP's) response to the Covid19 pandemic with updates also provided at formal IJB meetings.
- Continuation of a silver command group within the HSCP to coordinate the health and social care response to the pandemic with frequency of meetings stepped up or down depending on the stage of the pandemic. HSCP Senior Management active participation in corresponding DCC and NHST command structure responses.



# ANNUAL GOVERNANCE STATEMENT

- Consideration by the IJB of the impact of the Covid19 pandemic on the delivery of the Strategic and Commissioning Plan through instructing the IJB's Strategic Planning Advisory Group to assess the situation and report back accordingly.
- The Integration Scheme as the overarching agreement between the Integration Joint Board, NHS Tayside and Dundee City Council as to how the planning for and delivery of delegated health and social care services is to be achieved reflecting a range of governance arrangements required to support this arrangement. This was reviewed by the statutory partners during 2021/22 with a revised scheme to be submitted to Scottish Ministers for approval by the end of June 2022.
- The senior leadership team of the Health and Social Care Partnership consisting of the Chief Officer, Head of Finance and Strategic Planning (Chief Finance Officer) and two Head of Service of Health and Social Care Services. The Chief Finance Officer has overall responsibility for the Integration Joint Board's financial arrangements and is professionally qualified and suitably experienced to lead the Integration Joint Board's finance function and to direct staff accordingly.
- Formal regular meetings of the senior leadership team including professional advisers.
- Standing Orders, Financial Regulations and a Code of Conduct including the publication of Register of Member's Interests and the nomination of the Clerk to the Integration Joint Board as Standards Officer were all in place during 2021/22.
- The Integration Joint Board met remotely on seven occasions throughout the year to consider its business. Three development sessions were also held remotely as part of the 2022/23 budget development process. A further two development sessions were held on risk management while IJB members also attended briefing sessions on the revision of the Integration Scheme and findings of the Dundee Drugs Commission.
- The Integration Joint Board's Performance and Audit Committee met remotely on four occasions throughout the year to enhance scrutiny of the performance of the Integration Joint Board and audit arrangements in line with regulations and good governance standards in the public sector.
- Internal Audit arrangements for 2021/22 were approved at the Performance and Audit Committee meeting held on the 26 May 2021 including the appointment of the Chief Internal Auditor of FTF Internal Audit and Management Services to the role of Chief Internal Auditor of the Integration Joint Board supported by Dundee City Council's Internal Audit Service. An Internal Audit Plan for 2021/22 was approved drawing on resources from both organisations.
- The assurances provided from internal audit through their independent review work of the Integration Joint Board's internal control systems.
- Assurances were provided to the Performance and Audit Committee in relation to Clinical, Care and Professional Governance through the presentation of a Chairs assurance Report from the Clinical, Care and Professional Governance Group
- The Chief Finance Officer complied fully with the five principles of the role of the Chief Finance Officer, as set out in CIPFA guidance.
- Compliance with CIPFA's Financial Management Code

The governance framework described operates on the foundation of internal controls, including management and financial information, financial regulations, administration, supervision and delegation. During 2021/22 this included the following:

- A continued focus on considering risk in decision making through the clear identification of risks in relation to Integration Joint Board decisions reflected in reports presented to the Integration Joint Board and Performance and Audit Committee.
- The approval and adoption of a revised Tayside IJB's Risk Management Framework at the meeting of the IJB held on the 21<sup>st</sup> April 2021.
- The provision of regular strategic risk register updates to the Performance and Audit Committee with an annual risk register report presented to the IJB. In addition,

development sessions held with IJB members to develop an understanding of risk appetite and with a view to setting a risk appetite for the IJB by autumn 2022.

- The approval and progressing in year of the Annual Internal Audit Plan with the presentation of Internal Audit reports and follow up action plans as appropriate. Update reports on progress of the Internal Audit Plan provided at each Performance and Audit Committee.
- The presentation of the IJB's Annual Performance Report
- Continued development of the performance management framework with a range of performance reports published and scrutinised by the Performance and Audit Committee throughout the year, including more detailed reviews of specific areas of concern as requested by the committee such as discharge management, the impact of repeat elective activity on readmission rates and inspections gradings analysis.
- A process of formal regular reporting of financial performance and monitoring to the Integration Joint Board was in place throughout 2021/22.
- The provision of regular budget development reports for 2022/23 to the Integration Joint Board.
- The further enhancement of IJB and Performance and Audit Committee minutes to reflect the nature of discussion and further agreed actions in addition to the availability of online access to and recordings of meetings.
- The introduction during 2021/22 of an Action Tracker to each IJB and Performance and Audit Committee meeting to monitor progress of previously agreed actions.
- The provision of an assurance report from the chair of the Performance and Audit Committee outlining the key issues raised at the previous Performance and Audit Committee meeting to the following Integration Joint Board meeting.
- Reporting on issues relating to the Clinical, Care and Professional Governance Group in the form of the group's Chairs Assurance Report to each meeting of the Performance and Audit Committee in line with the overarching strategy: Getting It Right for Everyone – A Clinical, Care and Professional Governance Framework with no major issues reported.
- Embedding the issuing of directions to NHS Tayside and Dundee City Council reflected in Integration Joint Board reports during the year as appropriate.
- Regular reporting to the Performance & Audit Committee of external scrutiny reports relating to delegated services from scrutiny bodies such as the Care Inspectorate and supporting subsequent action plans.
- Provision of a Governance Action Plan progress report to monitor progress of previous recommended areas of improvement provided to each meeting of the Performance and Audit Committee.
- Assurance provided around the quality of Social Work Services through the Chief Social Work Officer Governance Framework and annual Chief Social Work Officer's Annual Report
- Reporting of Complaints in relation to delegated Health and Social Care services
- Assurances on the procedures, processes and systems of NHS Tayside and Dundee City Council as advised through the partner bodies Annual Governance Statements and Annual Internal Audit Reports and relevant internal and external audit reporting

## **Review of Adequacy and Effectiveness**

Dundee City Integration Joint Board is required to conduct, at least annually, a review of the effectiveness of its governance framework including the system of internal control.

The review is informed by the work of the HSCP's Senior Management Team (who have responsibility for the development and maintenance of the internal control framework environment), the work of the internal auditors and the Chief Internal Auditor's annual report, and reports from external auditors and other review agencies and inspectorates.

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The review of Dundee City Integration Joint Board's governance framework is supported by a process of self-assessment and assurance certification by the Chief Officer. The Chief Officer completes a "Self-assessment Checklist" as evidence of review of key areas of the Integration Joint Board's internal control framework. The Senior Management Team has input to this process through the Chief Finance Officer. There were no significant internal control issues identified by the self-assessment review.

In addition, the review of the effectiveness of the governance arrangements and systems of internal control within the Health Board and Local Authority partners places reliance upon the individual bodies' management assurances in relation to the soundness of their systems of internal control.

The Chief Finance Officer has completed a checklist developed by CIPFA to demonstrate compliance with their Financial Management Code designed to support good practice in financial management and to assist authorities in demonstrating their financial sustainability. Following this, the Chief Finance Officer has concluded compliance with all relevant standards.

Furthermore, in order to support the Chief Financial Officer in ensuring they have fulfilled their duties, a Statement on the Role of the Chief Financial Officer checklist has been completed which notes all relevant requirements have been met.

In preparing the Annual Governance Statement, the Integration Joint Board gave consideration to both NHS Tayside and Dundee City Council's Annual Governance Statements. There were no issues arising which require any further disclosure in the Integration Joint Board's Governance Statement.

Throughout the year, the Performance and Audit Committee has considered a range of issues which cover its core responsibilities in providing the Integration Joint Board with independent assurance on the adequacy of the risk management framework, the internal control environment and the integrity of the financial reporting and governance arrangements. Assurances are provided through the internal audit reviews undertaken throughout the financial year and presented to the Performance and Audit Committee.

The IJB's Performance and Audit Committee was presented with one substantive internal audit report during 2021/22 relating to the IJB's system of Performance Management which provided a reasonable level of assurance. A small number of actions were recommended for the HSCP to take forward to enhance systems and processes which are being progressed and reported to each Performance and Audit Committee as part of the Governance Action Plan.

Two further substantial internal audit reviews commenced during 2021/22 (Viability of External Providers and the IJB as Category 1 Responder) as identified through the IJB's Strategic Risk Register were not fully concluded by the end of the 2021/22 financial year. The outcome of these will be presented to the Performance and Audit Committee during 2022/23. Furthermore, Internal Audit resources are planned to undertake a joint exercise between Internal Audit and management to review, update and consolidate actions arising from all sources of previous recommendations as well as reprioritising on a risk basis.

It is recognised that progress in delivering a number of actions from previous internal and external audit recommendations has been slower than originally planned, mainly due to lack of capacity within Dundee Health and Social Care Partnership to take these actions forward at the expected pace, particularly over the Covid Pandemic period. In order to make progress, an initial assessment of duplicated actions was made and a revised Governance Action Plan was presented to the September 2021 meeting of the Performance and Audit

# ANNUAL GOVERNANCE STATEMENT

Committee with progress on actions in the plan now recorded on Dundee City Council's Pentana Risk Management system to allow for real time updates. This will continue to evolve through partnering work during 2022/23 with Internal Audit as noted above. In the context of the other controls in place and progress made, this is not deemed to impact on the systems of governance and control within the IJB.

The IJB approved and adopted the Tayside IJB's Risk Management Framework at its meeting of 21<sup>st</sup> April 2021. This updated the previous framework taking into consideration the experience of integration since the original framework was introduced and included providing clarity on roles and responsibilities for risk management across the IJB and its partner bodies. Further development work was undertaken with IJB members during 2021/22 to develop a better understanding of the importance of setting a risk appetite to inform IJB decision making. It is planned to agree and set out the IJB's risk appetite by autumn 2022.

The Chair of the Performance and Audit Committee provides an update to the next available Integration Joint Board meeting on the issues raised and any areas of concern which the Integration Joint Board should be made aware of through the Chairs Assurance Report.

Dundee City Integration Joint Board complies in full with "The Role of the Head of Internal Audit in Public Organisations" (CIPFA) and operates in accordance with "Public Sector Internal Audit Standards" (CIPFA). The Head of Internal Audit reports directly to the Performance and Audit Committee with the right of access to the Chief Finance Officer, Chief Officer and Chair of the Performance and Audit Committee on any matter. The annual programme of internal audit work is based on a strategic risk assessment, and is approved by the Performance & Audit Committee.

The Chief Internal Auditor has carried out his review of the adequacy and effectiveness of the Integration Joint Board's framework of governance, risk management and control. The findings of this review are reflected in the Annual Internal Audit Report 2021/22 presented to the IJB meeting of the 22 June 2022 which supports the outcome of Dundee City IJB's self-assessment process noted above and concludes that although some areas for improvement have been identified these do not impact on the level of assurance provided and reliance can be placed on the Integration Joint Board's governance arrangements and systems of control for 2021/22. A management response, actions and planned completion dates in relation to these areas of improvement have been developed with the progress of these actions monitored through the Performance and Audit Committee as part of the Governance Action Plan update report.

## Continuous Improvement

The following areas for improvement have been identified through the self-assessment process and Annual Internal Audit Report. Progress against these will be monitored by the Performance and Audit Committee during 2022/23.

Area for improvement	Lead Officer	Target Completion Date
Under Clinical and Care Governance, review of remits needs to consider information and data sets to be agreed and presented to the Getting it Right for Everyone Group to support the governance of Lead Authority Services	Lead Allied Health Professional/ Head of service Health & Community Care	Sept-2022



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Reporting on workforce issues including the Workforce and Organisational Development Strategy as well as the partnership forum.	Chief Officer	June 2022
Development of Large Hospital Set Aside arrangements in conjunction with the Scottish Government, NHS Tayside and Angus and Perth and Kinross Integration Joint Boards.	Chief Finance Officer	March-2023
Development of improved Lead Authority Services arrangements around risk and performance management for lead authority services.	Chief Finance Officer	December 2022
Further develop performance report information into a delivery plan framework to ensure IJB fulfils its remit in delivering the direction of travel within the Strategic Commissioning Plan.	Chief Finance Officer	March 2023
Liaise with partner organisations to ensure an agreed budget is approved prior to the start of the year.	Chief Finance Officer	March-2023
Combine financial and performance reporting to members in the context of the IJB's Strategic Risks.	Chief Finance Officer	December 2022
Review reserves to ensure they are adequate	Chief Finance Officer	June-2022
Implementation of and reporting on all outstanding recommendations arising from the Ministerial Steering Group report on Health & Social Care Integration following publication of revised Integration Scheme	Chief Officer	October-2022
Further development of governance arrangements considering agreed governance principles and updated advice from the Scottish Government Health & Social care Division	Chief Officer	October-2022
Embed a programme of development and training opportunities for Board members.	Chief Officer	September-2022
Update the Board and PAC on progress in delivering against the remaining actions in the risk maturity action plan following adoption of Tayside IJB's Risk Management Framework.	Chief Finance Officer	October - 2022
Work to fully implement the actions in the Workforce and Organisational Development Strategy. Strive towards ensuring that the DH&SCP culture becomes fully embedded. Engage staff in developing and maintaining the partnership culture as well as sharing and embedding the guiding principles.	Lead Allied Health Professional/ Head of service Health & Community Care / Chief Finance Officer	December-2022
Clarification of deputising arrangements for the Chief Officer to be presented to the IJB following publication of the revised Integration Scheme	Chief Officer	August-2022
Review attendance at groups based on agreed principles. Attendance at partner groups should be based on a consideration of whether this is necessary to provide assurance to allow the partner body to fulfil their agreed responsibilities in line with their accountabilities	Chief Officer	September-2022
Develop a best practice guidance document to ensure the operation of all groups conforms to the various principles detailed in the Governance Mapping report.	Chief Finance Officer	September-2022
Review the strategic risk in relation to Increased Bureaucracy.	Chief Finance Officer	September-2022



# ANNUAL GOVERNANCE STATEMENT

Work with statutory partners to develop a Memorandum of Understanding detailing all key corporate support services to be provided to DH&SCP by Dundee City Council and NHS Tayside	Chief Finance Officer	December 2022
Review and implement recommendations from the Internal Audit Review of the IJB's Transformation Programme	Chief Finance Officer	December 2022
Review and implement the recommendations from the Internal Audit Review of Performance Management arrangements	Chief Finance Officer	December 2022
Develop further Strategic Plan Performance Measures for implementation of the IJB's revised Strategic Plan 2023-2026	Chief Finance Officer	April 2023

## Conclusion and Opinion on Assurance

While recognising that improvements are required, as detailed above, it is our opinion that reasonable assurance can be placed upon the adequacy and effectiveness of Dundee City Integration Joint Board's governance arrangements.

We consider that the internal control environment provides reasonable and objective assurance that any significant risks impacting on the Integration Joint Board's principal objectives will be identified and actions taken to avoid or mitigate their impact.

Systems are in place to regularly review and improve the internal control environment.

**Ken Lynn**  
Chair  
Dundee City Integration Joint Board

Date:

**Vicky Irons**  
Chief Officer  
Dundee City Integration Joint Board

Date:

# THE FINANCIAL STATEMENTS

## COMPREHENSIVE INCOME & EXPENDITURE STATEMENT

The Comprehensive Income and Expenditure Statement shows the cost of providing services which are funded by budget requisitions from the partners for the year according to accepted accounting practices.

2020/21		2021/22
Net Expenditure (Income) £000		Net Expenditure (Income) £000
85,756	Older People Services	83,526
22,761	Mental Health	24,843
37,401	Learning Disability	37,980
8,133	Physical Disability	9,317
6,825	Substance Misuse	7,107
17,351	Community Nurse Services / AHP* / Other Adult Services	18,259
11,842	Community Services (Hosted)***	12,328
3,251	Other Services / Support / Management	6,681
31,053	Prescribing	31,126
28,136	General Medical Services (FHS**)	28,950
22,174	FHS – Cash limited & Non-Cash Limited	21,607
<b>274,683</b>	<b>Net Cost of Operational Services during the Year</b>	<b>281,724</b>
329	IJB Operational Costs	337
17,608	Large Hospital Set Aside	18,200
<b>292,620</b>	<b>Total Cost of Services</b>	<b>300,261</b>
(305,957)	Taxation and Non- Specific Grant Income (Note 5)	(325,430)
<b>(13,337)</b>	<b>(Surplus) or Deficit on Provision of Services</b>	<b>(25,169)</b>
<b>(13,337)</b>	<b>Total Comprehensive Income &amp; Expenditure</b>	<b>(25,169)</b>

### Notes

\* AHP – Allied Health Professionals

\*\* FHS – Family Health Services

\*\*\* Reflects the impact of hosted services not attributable to specific client groups

Dundee City Integration Joint Board's Comprehensive Income and Expenditure Statement shows the net commissioning expenditure provided to partners to support services. It does not separately detail income received from service users as this remains the statutory responsibility of the partners.

# THE FINANCIAL STATEMENTS

## MOVEMENT IN RESERVES STATEMENT

This statement shows the movement in the year on the Dundee City Integration Joint Board's reserves.

Total Reserves 2020/21 £000	Movements in Reserves	General Fund Balance Total Reserves £000
<b>492</b>	<b>Opening Balance at 31 March 2021</b>	<b>13,829</b>
13,337	Total Comprehensive Income and Expenditure	25,169
<b>13,337</b>	<b>Increase/(Decrease)</b>	<b>25,169</b>
<b>13,829</b>	<b>Closing Balance at 31 March 2022</b>	<b>38,998</b>

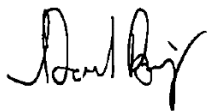
# THE FINANCIAL STATEMENTS

## BALANCE SHEET

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by Dundee City Integration Joint Board.

31 March 2021 £000		Notes	31 March 2022 £000
13,886	Short Term Debtors	Note 6	39,038
13,886	<b>Current Assets</b>		<b>39,038</b>
(57)	Short Term Creditors	Note 7	(40)
(57)	<b>Current Liabilities</b>		<b>(40)</b>
13,829	<b>Net Assets</b>		<b>38,998</b>
13,829	Usable Reserve: General Fund	Note 8	38,998
13,829	<b>Total Reserves</b>		<b>38,998</b>

The unaudited accounts were issued on 30 June 2022



**Dave Berry, CPFA**  
Chief Finance Officer  
Dundee City Integration Joint Board

Date: 24 June 2022

## 1. Significant Accounting Policies

### General Principles

The Financial Statements summarise Dundee City Integration Joint Board's transactions for the 2020/21 financial year and its position at the year-end of 31 March 2022. The Dundee City Integration Joint Board was established under the requirements of the Public Bodies (Joint Working) (Scotland) Act 2014 and is a Section 106 body as defined in the Local Government (Scotland) Act 1973.

The Financial Statements are prepared in compliance with the Code of Practice on Local Authority Accounting in the United Kingdom 2020/21, supported by International Financial Reporting Standards (IFRS), and statutory guidance issued under Section 12 of the Local Government in Scotland Act 2003.

The accounts are prepared on a going concern basis, which assumes that the Dundee City Integration Joint Board will continue in operational existence for the foreseeable future. The historical cost convention has been adopted.

### Accruals of Income and Expenditure

Activity is accounted for in the year that it takes place, not simply when settlement occurs. In particular:

- Expenditure is recognised when goods or services are received and their benefits are used by the Dundee City Integration Joint Board.
- Income is recognised when the Dundee City Integration Joint Board has a right to the income, for instance by meeting any terms and conditions required to earn the income, and receipt of the income is probable.
- Where income and expenditure have been recognised but settlement has not taken place, a debtor or creditor is recorded in the Balance Sheet.
- Where debts may not be received, the balance of debtors is written down.

### Funding

Dundee City Integration Joint Board is primarily funded through funding contributions from the statutory funding partners, Dundee City Council and NHS Tayside. Expenditure is incurred as the Integration Joint Board commission's specified health and social care services from the funding partners for the benefit of service recipients in the Dundee City Integration Joint Board area.

### Cash and Cash Equivalents

Dundee City Integration Joint Board does not operate a bank account or hold cash. Transactions are settled on behalf of Dundee City Integration Joint Board by the funding partners. Consequently, Dundee City Integration Joint Board does not present a 'Cash and Cash Equivalent' figure on the balance sheet. The funding balance due to or from each funding partner as at 31 March is represented as a debtor or creditor on Dundee City Integration Joint Board's Balance Sheet.



# NOTES TO THE FINANCIAL STATEMENTS

## Employee Benefits

Dundee City Integration Joint Board does not directly employ staff. Staff are formally employed by the funding partners who retain the liability for pension benefits payable in the future. Dundee City Integration Joint Board therefore does not present a Pensions Liability on its Balance Sheet. Dundee City Integration Joint Board has a legal responsibility to appoint a Chief Officer. More details on the arrangements are provided in the Remuneration Report. The charges from the employing partner are treated as employee costs.

## Reserves

The Dundee City Integration Joint Board's only Usable Reserve is the General Fund. The balance of the General Fund as at 31 March 2022 shows the extent of resources which the Dundee City IJB can use in later years to support service provision.

## Indemnity Insurance

Dundee City Integration Joint Board has indemnity insurance for costs relating primarily to potential claim liabilities regarding Board member and officer responsibilities. NHS Tayside and Dundee City Council have responsibility for claims in respect of the services that they are statutorily responsible for and that they provide. Unlike NHS Boards, Dundee City Integration Joint Board does not have any 'shared risk' exposure from participation in Clinical Negligence and Other Risks Indemnity Scheme (CNORIS). Dundee City Integration Joint Board participation in the CNORIS scheme is therefore analogous to normal insurance arrangements.

The Dundee City IJB currently has no known or potential claims against it.

## **2. Critical Judgements and Estimation Uncertainty**

### Critical Judgements in Applying Accounting Policies

In applying the accounting policies set out in Note 1, the Dundee City Integration Joint Board has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Annual Accounts are:

The value of the Large Hospital "set aside" expenditure reported within the total Integration Joint Board expenditure is £18.2m. This figure for 2021/22 has been agreed with NHS Tayside and will be included in both the NHS Tayside and Dundee City IJB annual accounts. The figure is calculated on the basis of activity and costs extracted from local datasets, previous national data sets not available due to COVID-19. In line with national guidance issued, bed day rates were adjusted to reflect a direct cost per occupied bed day, uplifted for inflation. As such, the sum set aside included in the accounts will not reflect actual hospital usage in 2021/22. This is a transitional arrangement for 2021/22 agreed locally between NHS Tayside and the three Tayside Integration Joint Boards and with the Scottish Government. Work is progressing at a national and local level to refine the methodology for calculating and planning the value of this in the future.

On behalf of all IJBs within the NHS Tayside area, Dundee City IJB acts as the lead partner under hosting arrangements for a range of services including Palliative Care, Brain Injury, Dietetics, Sexual and Reproductive Health and Psychology. It commissions services on behalf of the three Tayside IJB's and is responsible for the strategic planning and operational budget of those hosted services. The Dundee City IJB reclaims the cost of these services using an agreed methodology based around population shares from the other IJB's. Dundee City IJB

# NOTES TO THE FINANCIAL STATEMENTS

is not responsible for covering the full cost of any overspends in these areas, nor do they retain the benefits of any underspends. The Dundee City IJB will also receive a corresponding charge from the other Tayside IJB's for the services they host on Dundee's behalf. This arrangement is treated as an agency arrangement.

## Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty

The Annual Accounts contain estimated figures that are based on assumptions made by the Dundee City Integration Joint Board about the future or that which are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

### 3. Events after the Reporting Period

It is considered that there have been no events occurring between 1 April 2022 and the date the accounts were authorised for issue that would have an impact on the 2021/2022 financial statements.

### 4. Expenditure and Income Analysis by Nature

2020/21 £000	Description	2021/22 £000
177,123	Services commissioned from NHS Tayside	178,649
115,168	Services commissioned from Dundee City Council	121,275
300	Other IJB Operating Expenditure	309
29	Auditor Fee: External Audit Work	28
(221,572)	Partners Funding Contributions – NHS Tayside	(228,944)
(84,385)	Partners Funding Contributions – Dundee City Council	(96,486)
<b>(13,337)</b>	<b>(Surplus) or Deficit on the Provision of Services</b>	<b>(25,169)</b>

### 5. Taxation and Non-Specific Grant Income

2020/21 £000	Description	2021/22 £000
(221,572)	Funding Contribution from NHS Tayside	(228,944)
(84,385)	Funding Contribution from Dundee City Council	(96,486)
<b>(305,957)</b>	<b>Taxation and Non-Specific Grant Income</b>	<b>(325,430)</b>

The funding contribution from the NHS Board shown above includes £18.2m in respect of 'set aside' resources relating to acute hospital and other resources (Large Hospital Set Aside). Dundee City Integration Joint Board has responsibility for the strategic planning of the amount

# NOTES TO THE FINANCIAL STATEMENTS

set aside based on the local population's consumption of these resources. NHS Tayside has the responsibility to manage the costs of providing these services. The value of the set aside noted above is based on activity information provided by NHS Scotland's Information Services Division, set against direct expenditure figures provided by NHS Tayside. The methodology of calculating future values of the Large Hospital Set Aside is being developed locally and nationally.

## 6. Debtors

2020/21 £000	Description	2021/22 £000
5,265	NHS Tayside	27,792
8,621	Dundee City Council	11,246
<b>13,886</b>	<b>Total Debtors</b>	<b>39,038</b>

## 7. Creditors

2020/21 £000	Description	2021/22 £000
16	NHS Tayside	0
41	Other Bodies	37
0	Other Government Bodies	3
0	Dundee City Council	0
<b>57</b>	<b>Total Creditors</b>	<b>40</b>

## 8. Usable Reserve: General Fund

Dundee City Integration Joint Board holds a general reserve balance in line with its reserves policy for two main purposes:

- To commit, or build up, funds which are to be used for specific purposes in the future, such as known or predicted future expenditure needs. This supports strategic financial management with resources to be used in line with the delivery of the IJB's Strategic and Commissioning Plan.
- To provide a contingency fund to cushion the impact of unexpected events or emergencies. This is regarded as a key part of the Dundee City Integration Joint Board's risk management framework.

As stated in the IJB's reserves policy, in light of the size and scale of the Integration Joint Board's operations, over the longer term it is considered that it would be an aspiration to achieve a level of general reserves which represent approximately 2% of net expenditure. The value of reserves must be reviewed annually as part of the Integration Joint Board's Budget and Strategic and Commissioning Plan and in light of the financial environment at that time.

Under the IJB's reserves policy, committed reserves relate to specific funds for specific purposes and will only be used for these purposes, often spanning multiple years. Whilst these reserves are fully committed and therefore not free to use, these are regularly monitored. Any change of use, or decisions relating to residual balance will require the approval of the IJB.

# NOTES TO THE FINANCIAL STATEMENTS

The movement reflects the impact of funding for specific initiatives carried forward to 2022/23. The reserves balance of £27,909k has been committed by the Dundee City Integration Joint Board through the planned reinvestment of Scottish Government ring fenced funding in line with the conditions of this funding for Primary Care Improvement Plan, Action 15 Mental Health Strategy and Alcohol and Drug Partnership, as well as COVID-19 additional expenditure.

Committed reserves relate to reserves that have been earmarked for specific purposes. At 31 March 2022, the IJB reserves are reporting a number of committed reserves that have increased in size. The Scottish Government has allocated funding that has led to the creation of new reserves. In addition, the Scottish Government has agreed that any unused Scottish Government Covid 19 funds held by IJBs at the year-end should be retained for future application. A detailed breakdown of these reserves is noted below:

Committed Reserves	Balance At 01-Apr-20 £000	Movement 2020/21 £000	Balance At 01-Apr-21 £000	Movement 2021/22 £000	Balance at 31-Mar-22 £000
Mental Health	36	491	527	1,298	1,825
Primary Care	176	2,248	2,424	2,571	4,995
Service Specific	0	129	129	1,818	1,947
Community Living Fund	0	613	613	0	613
NHST - Shifting Balance of Care	0	1,600	1,600	0	1,600
ADP	280	78	358	862	1,220
COVID-19	0	6,084	6,084	9,511	15,595
Analogue to Digital Grant	0	0	0	876	876
Other Staffing	0	0	0	394	394
<b>Total Committed Reserves</b>	<b>492</b>	<b>11,243</b>	<b>11,735</b>	<b>17,330</b>	<b>29,065</b>
<b>Total Uncommitted Reserves</b>	<b>0</b>	<b>2,094</b>	<b>2,094</b>	<b>7,839</b>	<b>9,933</b>
<b>Total - General Fund Balances</b>	<b>492</b>	<b>13,337</b>	<b>13,829</b>	<b>25,169</b>	<b>38,998</b>

## 9. Related Party Transactions

The Dundee City Integration Joint Board has related party relationships with NHS Tayside and Dundee City Council. In particular the nature of the partnership means that the Dundee City Integration Joint Board may influence, or be influenced by, its partners. The following transactions and balances included in Dundee City Integration Joint Board's accounts are presented to provide additional information on the relationships. Dundee City Integration Joint

# NOTES TO THE FINANCIAL STATEMENTS

Board is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence Dundee City Integration Joint Board or to be controlled or influenced by Dundee City Integration Joint Board. Related party relationships require to be disclosed where control exists, irrespective of whether there have been transactions between the related parties. Disclosure of these transactions allows readers to assess the extent to which the Dundee City Integration Joint Board may have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with Dundee City Integration Joint Board.

## Dundee City Integration Joint Board Members

Board members of Dundee City Integration Joint Board have direct control over the Board's financial and operating policies. The Dundee City Integration Joint Board membership is detailed on page 6 of these statements. Board members have the responsibility to adhere to a Code of Conduct, which requires them to declare an interest in matters that directly or indirectly may influence, or be thought to influence their judgement or decisions taken during the course of their work. In terms of any relevant parties, board members with declarations of interest did not take part in any discussion or decisions relating to transactions with these parties.

## Officers

Senior Officers have control over Dundee City Integration Joint Board's financial and operating policies. The total remuneration paid to senior officers is shown in the Remuneration Report. Officers have the responsibility to adhere to a Code of Conduct, which requires them to declare an interest in matters that directly or indirectly may influence, or be thought to influence their judgement or decisions taken during the course of their work. In terms of any relevant parties, officers with declarations of interest did not take part in any discussion or decisions relating to transactions with these parties.

## Key Management Personnel

The Non-Voting Board members employed by Dundee City Council and recharged to the Dundee City Integration Joint Board include the Chief Officer and the Chief Finance Officer. Details of the remuneration for these post-holders is provided in the Remuneration Report.

## Transactions with NHS Tayside

2020/21 £000	Description	2021/22 £000
221,572	Funding Contributions received from the NHS Tayside Board	228,944
(177,123)	Net Expenditure on Services Provided by the NHS Tayside Board	(178,649)
<b>44,449</b>	<b>Net Transactions with NHS Tayside</b>	<b>50,295</b>

NHS Tayside did not charge for any support services provided in the year ended 31 March 2022 (2021: nil)



# NOTES TO THE FINANCIAL STATEMENTS

## Balances with NHS Tayside

2020/21 £000	Description	2021/22 £000
5,265	Debtor balances: Amounts due from the NHS Board	27,792
(16)	Creditor balances: Amounts due to the NHS Board	0
<b>5,249</b>	<b>Net Balance with the NHS Board</b>	<b>27,792</b>

## Transactions with Dundee City Council

2020/21 £000	Description	2021/22 £000
84,385	Funding Contributions received from Dundee City Council	96,486
(115,497)	Net Expenditure on Services Provided by Dundee City Council	(121,613)
<b>(31,112)</b>	<b>Net Transactions with Dundee City Council</b>	<b>(25,127)</b>

Dundee City Council did not charge for any support services provided in the year ended 31 March 2022 (2021: nil).

The Net Expenditure on Services Provided by Dundee City Council figure includes IJB Operating Expenditure of £337k.

## Balances with Dundee City Council

2020/21 £000	Description	2021/22 £000
8,621	Debtor balances: Amounts due from Dundee City Council	11,246
0	Creditor balances: Amounts due to Dundee City Council	0
<b>8,621</b>	<b>Net Balance with Dundee City Council</b>	<b>11,246</b>

## 10. Value Added Tax (VAT)

Dundee City IJB is not a taxable person and does not charge or recover VAT on its functions. The VAT treatment of expenditure in the Dundee City IJB's accounts depends on which of the partner agencies is providing the service as these are treated differently for VAT purposes. The services provided to Dundee City IJB by the Chief Officer are outside the scope of VAT as they are undertaken under a special legal regime.

## 11. Agency Income and Expenditure

On behalf of all Integration Joint Boards within the NHS Tayside area, the Dundee City Integration Joint Board acts as the lead manager for a variety of Community, Older People, Physical Disability, Mental Health and Learning Disability Services. It commissions services on behalf of the other Integration Joint Boards (Perth & Kinross and Angus) and reclaims the costs involved. The payments that are made on behalf of the other Integration Joint Boards, and the consequential reimbursement, are not included in the Comprehensive Income and Expenditure Statement (CIES) since the Dundee City Integration Joint Board is not acting as principal in these transactions.

# NOTES TO THE FINANCIAL STATEMENTS

As was the case in 2020/21, National Services Scotland (NSS) have been supplying PPE to Scottish Health Boards free of charge during the financial year 2021/22. In addition to this the Health Boards also provided PCR and LFD testing kits to Dundee Health and Social Care employees throughout the year. The value of this PPE and PCR/LFD testing kits issued to the Dundee HSCP in 2021/22 was £0.585m and £3.660m respectively. The IJB is acting as an agent regarding these transactions and therefore there is no impact on the figures within the Comprehensive Income and Expenditure Statement.

The amount of expenditure and income relating to the agency arrangement is shown below.

2020/21 (£000)	Description	2021/22 (£000)
13,079	Expenditure on Agency Services	13,109
(13,079)	Reimbursement for Agency Services	(13,109)
<b>0</b>	<b>Net Agency Expenditure Excluded from CIES</b>	<b>0</b>

## 12. Provisions

Dundee City Integration Joint Board has currently made no provisions. This does not prohibit Dundee City Integration Joint Board making provisions in the future and will where necessary consider the needs for a provision based on the merits of the incumbent circumstances at a relevant future point.

## 13. Accounting Standards that have been issued but not adopted

There were no relevant accounting standards that have been issued but are not yet adopted in the 2021/22 Code of Practice on Local Authority Accounts in the United Kingdom.

## Independent Auditor's Report

### **Independent auditor's report to the members of Dundee City Integration Joint Board and the Accounts Commission**

The Annual Accounts are subject to audit in accordance with the requirements of Part VII of the Local Government (Scotland) Act 1973.

The Auditor appointed for this purpose by the Accounts Commission for Scotland is:

Fiona Mitchell-Knight

Audit Director

Audit Scotland

8 Nelson Mandela Place

Glasgow

G2 1BT